



JR16034 Head Coach, Women's Field Hockey

University of British Columbia

Athletics and Recreation

Full Time | Term | Vancouver Campus

Job Summary

The Head Coach, Women's Hockey is responsible for the coaching, management and coordination of the Women's Field Hockey program. The objectives are to provide opportunities for athletically talented field hockey players and develop them to their fullest potential as student-athletes. This position is responsible for operating under USPORT operating bylaws, University policies, and philosophy and objectives of the Varsity Program and Athletic Department.

UBC is committed to supporting the best possible environments for working, learning and living where respect, civility, diversity, excellence and inclusion are valued. The Head Coach, Women's Field Hockey reports to the Director of Athletics, Student Services. This role interacts with other departmental, faculty and on campus/off campus stakeholders.

Organizational Status

Athletics & Recreation (A&R) is a department within the VP Students portfolio, with a strong focus on creating an exceptional UBC student experience. The A&R Department has a team of approximately 125 employees, and is led by a strong cross-unit management team. It services over 20,000 students through recreational programming, 26 varsity teams, and 13 competitive clubs along with thousands of members of the UBC community.

Work Performed

- Responsible for the coaching, management and coordination of the Women's Field Hockey program.
- Responsible for the effective selection, leadership, mentorship and evaluation of assistant coaches and other team personnel.
- Accountable for the development and delivery of an annual plan and a 5 year plan as required.
- Responsible for the recruitment of highly skilled student-athletes.
- In conjunction with the Director of Athletics, Student Services, responsible for orienting student-athletes to the policies and regulations of the University, Department of Athletics & Recreation, Canada West and USPORT Conference.
- Works with the Senior Director, Development and Alumni Engagement (DAE) in support of alumni relations and team fundraising initiatives.
- Ensures participating student-athletes meet all necessary and required eligibility regulations as set out in the Canada West and USPORT rules and regulations.
- Works with the Director of Athletics, Student Services in competition scheduling and program development.
- Fiscally responsible for preparing and managing all UBC varsity women's field hockey budgets as directed by the Director of Athletics, Student Services
- Performs administrative duties in conjunction with the Varsity administrative units in regards to travel arrangements, student-athlete financial awards, housing and eligibility requirements.
- Encourages student-athletes to maintain and develop good academic standing and monitors and assists student-





athletes with academic progress.

- Works with the Senior Manager, Sports Medicine and Sport Science in delivery of related programs for the Varsity team.
- Liaise with the Integrated Support Team (S&C, Nutrition, Analytics, Physio) in support of delivery of Sport Science and Sport medicine programming.
- Cooperates with Senior Manager, Communications and Media Relations in conducting interviews and athlete information for media guides and website.
- Working with the Senior Director of DAE, Athletics and Recreation to support fund-raising efforts and initiatives such as Big Block and Thunderbird Scholarship Breakfast.
- Cooperates with Manager, Sport Marketing and Promotions and other members of the Marketing team in developing materials and supporting initiatives designed to market and promote the field hockey program.
- Participation in provincial and national programs and community events is encouraged to enhance coaching ability and the overall program.
- Know and abide by USPORT rules, regulations and ethical guidelines.
- Oversee and assist with field preparation for practices and games.
- Attends department meetings and coach corner sessions, and participates in the management of the department as required.
- Project a positive image of the student-athletes, program and the department.
- Engages in developing and leading delivery of field hockey specific, varsity athlete supported, summer camp programming.
- Performs other duties as required.

Consequence of Error/Judgement

This position represents the UBC Women's Field Hockey program, the students and the University. Incorrect decisions / judgment will directly affect the Department and UBC's reputation within the community at large. Overall, the position must be managed with the utmost of integrity so as to positively impact not only the University and the alumni who are associated with the Women's Field Hockey program. Works within broad mandates. Work is reviewed in terms of fulfillment of mandates and achievement of program goals.

Supervision Received

This position reports to the Director of Athletics, Student Services on a daily basis and is responsible to the Managing Director, Athletics and Recreation. The supervisor gives guidance and direction to the position, but the execution of responsibilities is solely that of the incumbent. The incumbent is expected to work independently as well as, with Athletic and Recreation department units in a collaborative and professional environment.

Supervision Given

Part-time / volunteer assistant coaches, student-trainers and student-athletes.

Minimum Qualifications

- Willingness to respect diverse perspectives, including perspectives in conflict with one's own
- Demonstrates a commitment to enhancing one's own awareness, knowledge, and skills related to equity, diversity, and inclusion





Preferred Qualifications

- Bachelor's degree required.
- Minimum Coaching Certification: NCCP Competition - Development Trained or the equivalent
- Minimum of five years coaching experience and a proven track record of success, preferably at the University or national level, or equivalent.
- Excellent leadership skills and ability to recruit.
- Proven track record, and a leadership style characterized by enthusiasm, integrity and discipline.
- Knowledge of academic system at the University.
- Ability to communicate effectively and efficiently.
- Strong organizational, administrative and computer skills an asset.
- A proven record of integrity, high principles, and demonstrated skill in developing / motivating student-athletes both academically and athletically.
- A pleasant personality together with a positive attitude is essential.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to foster a cooperative work environment, get along and work well with members of the department, supervisors and other employees of the university.
- Must possess a full Class 5 driver's license.
- Successful completion of a Criminal Record Check – Vulnerable Sector Check.

Additional Assets

- NCCP Competition-Development Certified or equivalent
- Master's degree is an asset

How to Apply

Please submit your application through the [UBC Careers page](#).

Posting End Date: 11:59pm on February 19, 2024

