

JR16740 Assistant Coach, Women's Basketball

University of British Columbia
Athletics and Recreation
Full Time | Vancouver Campus

Job Summary

Under direct supervision of the Head Coach, assists with the coaching, management and coordination of the Women's Basketball program. This position is responsible for operating under USPORTS operating bylaws, university policies and philosophy and objectives of the varsity program and Athletic and Recreation department. Objectives are to create an environment, which fully develops the potential of all players involved in the program.

UBC is committed to supporting the best possible environments for working, learning and living where respect, civility, diversity, excellence and inclusion are valued. The Assistant Coach, Women's Basketball reports directly to the Head Coach, Women's Basketball on a daily basis and is ultimately responsible to the Director of Athletics – Performance and Team Support. This role interacts with other departmental, faculty and on campus/off campus stakeholders.

Organizational Status

Athletics & Recreation (A&R) is a department within the VP Students portfolio, with a strong focus on creating an exceptional UBC student experience. The A&R Department has a team of approximately 125 employees, and is led by a strong cross-unit management team. It services over 20,000 students through recreational programming, 26 varsity teams, and 13 competitive clubs along with thousands of members of the UBC community.

Work Performed

- Assists Head Coach, Women's Basketball in the coaching, management and coordination of the Women's Basketball program.
- In conjunction with the Head Coach, is responsible for orienting student-athletes to the policies and regulations of the University, Department of Athletics & Recreation and U SPORTS.
- Under the direction of the Head Coach, assists in the recruitment of student-athletes in accordance with U SPORTS regulations.
- Plan and prepare workout programs for team members.
- Assists Head Coach in organizing, preparing, and conducting individual and team practices, training and competition.
- Assists the Head Coach with advanced scouting and preparation of scouting reports.
- Assists the Head Coach with post game review and post game analysis reports.
- Performs administrative duties including ordering and maintaining equipment and initiating correspondence.
- Liaise with the Integrated Support team (S&C, Nutrition, Analytics, Physio, Sports psychology). Participated in the coordination of return-to-compete programs across all disciplines.
- Performs duties in conjunction with the Varsity administration units as it relates to team travel, student-athlete financial awards, housing and eligibility requirements, as directed by Head Coach.
- Encourages student-athletes to maintain and develop good academic standing and monitors and assists student-



athletes with academic progress.

- Social media: responsible for updating team accounts and promoting student-athletes.
- Alumni newsletter: responsible for coordinating stories for the women's basketball alumni newsletter.
- Works with the Senior Manager, Sports Medicine and Sport Science in delivery of related programs for the Varsity team as directed by the Head Coach.
- Cooperates with Senior Manager, Communications and Media Relations in conducting interviews and athlete information for media guides and website.
- Working with the Senior Director of DAE, Athletics and Recreation, supports fundraising efforts, alumni relations and initiatives such as Big Block and Thunderbird Scholarship Breakfast.
- Participation in provincial and national programs and community events is encouraged to enhance coaching ability and the overall program.
- Responsible for overseeing study hall for women's basketball, two – two hour evening sessions a week.
- Responsible for the summer camps basketball program.
- Attends department meetings as required.
- Know and abide by U SPORTS rules, regulations and ethical guidelines.
- Performs other duties as required.

Consequence of Error/Judgement

This position represents the UBC Women's Basketball program, the students and the University. Incorrect decisions / judgment will directly affect the Department and UBC's reputation within the community at large. Overall, the position must be managed with the utmost of integrity so as to positively impact not only the University and the alumni who are associated with the women's basketball program. Works within broad mandates. Work is reviewed in terms of fulfillment of mandates and achievement of program goals.

Supervision Received

This position reports to the Head Coach, Women's Basketball on a daily basis and is responsible to the Director of Athletics, Performance and Team Support. The supervisor gives guidance and direction to the position, but the execution of responsibilities is solely that of the incumbent. The incumbent is expected to work independently as well as, with Athletic and Recreation department units in a collaborative and professional environment.

Supervision Given

Part-time coaching staff, student-athletes and student trainers, where applicable.

Qualifications

- Willingness to respect diverse perspectives, including perspectives in conflict with one's own
- Demonstrates a commitment to enhancing one's own awareness, knowledge, and skills related to equity, diversity, and inclusion
- Bachelor's degree required.
- Recommended Coaching Certification: NCCP Competition – Train to Train, or greater.
- 5 years coaching experience, preferably at the University or national level, or equivalent.
- Valid Class 5 driver's license with a satisfactory driving record.
- Excellent leadership skills and ability to recruit.
- Proven track record, and a leadership style characterized by enthusiasm, integrity and discipline.





- Knowledge of academic system at the University.
- Ability to communicate effectively and efficiently.
- Strong organizational, administrative and computer skills.
- A proven record of integrity, high principles, and demonstrated skill in developing / motivating student-athletes both academically and athletically.
- A pleasant personality together with a positive attitude is essential.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community, including the Basketball community.
- Ability to foster a cooperative work environment, get along and work well with members of the department, supervisors and other employees of the university.
- Flexible approach to work; including evenings, weekends, and during some holiday times based on demands of the season.
- Successful completion of a Criminal Record Check – Vulnerable Sector Check.

Additional Assets

- NCCP Competition – Train to Compete certified

How to Apply

Please submit your application through the [UBC Careers page](#).

Posting End Date: 11:59pm on April 21, 2024

