



JOB DESCRIPTION

Job Title	Assistant Coach, Women's Hockey
Department	Athletics
Manager's Name	Stacey Colarossi
Manager's Job Title	Head Coach

JOB SUMMARY

Job Description:

Reporting to the Head Coach, Women's Hockey, the Assistant Coach will be expected to contribute to the culture of educationally focused and healthy high-performance sport at Carleton University. The Assistant Coach will mentor and teach student-athletes to ensure continuous growth and improvement; and support student-athletes in their personal, academic and athletic development at Carleton University.

Key roles and responsibilities of the position include:

- Coaching responsibilities as assigned by Head Coach
- Assists with the organization, planning and implementation of effective and efficient practices and skills sessions
- Assists the head coach in all aspects of team training and individual skill development of student athletes year-round, including the independent development and implementation of training and competition plans to ensure individual and team improvement.
- Leads the recruitment process (under the direction of the head coach). Develop scouting schedule, travel to assess talent, communicate with prospects and parents/guardians, schedule campus visits.
- Support the Head Coach in devising game plans, strategies, tactics, scouting opposing teams and administration
- Assist with and manage community engagement programs such as summer camps and alumnae events
- Work to build strategic relationships with hockey groups in the community to foster relationships, build networks, increase visibility, increase awareness, act as a resource, enhance community engagement, build loyalty and position the incumbent and Carleton as a hockey leader
- Edit video through designated software
- Travel to prospective games/ events as a team representative
- Foster and maintain a team culture that demonstrates a commitment to diversity, equity and inclusion as well as trust, mutual respect, and belonging
- Other duties as assigned by Head Coach



The **Assistant Coach** will act in support of and in accordance with outlined direction and initiatives of the Department of Athletics & Recreation and Carleton University as they relate to the educational objectives of athletics, equity, fund raising, community relations, budget management and appropriate administrative responsibilities.

Qualifications:

- Minimum of five years of experience in women's hockey as a player, coach and/or administrator
- Willing to obtain National Coaching Certification Program (NCCP) Level 1/ HP1 certifications
- Identify as female

Deadline to apply: May 10, 2024

To apply please send a resume and cover letter to Stacey Colarossi at stacey.colarossi@carleton.ca