

Recommendation Letter

- Please type or print in English or Chinese.

I To be completed by the applicant

Applicant's Name: _____

Current attending/Last attended School: _____

Date of Birth (DD/MM/YY): _____ E-mail: _____

Desired Dept/Program: _____

1. I request that this recommendation be treated confidentially by the officers and faculty members of CUPES.	<input type="checkbox"/> Agree	Date
2. I take full responsibility for any falsity in the submitted materials.	<input type="checkbox"/> Agree	
3. I hereby affirm that all the contained information is true and complete.	<input type="checkbox"/> Agree	DD/MM/YY

II To be completed by the recommender

- We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your recommendation plays an important role in the admissions process.

Name: _____ E-mail: _____

Title, Position and Institution: _____

Address: _____

_____ Telephone: _____

How long have you known the applicant and in what context? _____

1. Academic / intellectual evaluation: Please comment on the nature and quality of the applicant's academic performance and potential. We are especially interested in your evaluation of the applicant's academic achievement, motivation, originality of thought, creativity, intellectual depth or breadth, and academic promise.

2. Personal / interpersonal evaluation: What are your impressions of the applicant as a person? How is he or she viewed by professors (teachers)? How does the applicant interact with others? What are the applicant's major strengths and weaknesses?

3. Additional comments: Is there anything else we should know about this applicant?
Please feel free to attach additional sheets if necessary.

Recommender's Signature

Date (DD/MM/YY)