

## MINUTES OF THE 2016 ANNUAL MEETING OF CANADIAN INTERUNIVERSITY SPORT

**Meeting Date and Time:** June 9, 2016 at 9:00 am

**Meeting Location:** Birchwood Ballroom, Sheraton Hotel, 123 Queen St. W, Toronto, Ontario

**Directors in attendance:** Mike Mahon (Chair), Jennifer Brenning (Secretary), Alan Wildeman (Treasurer), Michael Goldbloom, Eddy Campbell, Therese Quigley, Coleen Dufresne, Manon Simard, Kevin Dickie, Graham Brown (CEO)

**Members in attendance:** See Schedule "A" attached

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### Call to Order

At 9:05 am, Mike Mahon declared the Annual Meeting to order and declared that a quorum was present for the transaction of business. Dr. Mahon acted as Chair of the Meeting and Jennifer Brenning acted as Secretary.

### Chair's Welcome

Dr. Mahon welcomed everyone to the Meeting. He reflected on the new governance structure, the need for transparency and the importance of ongoing interaction with Members. Dr. Mahon also acknowledged the many contributions of retiring Board Member Coleen Dufresne and thanked her for her long service to sport and the Corporation.

### Approval of Agenda

ON MOTION MADE BY Pierre Arsenault (Mount Allison University) seconded by Beth Ali (University of Toronto), and unanimously carried, IT WAS RESOLVED THAT the Agenda be approved in the form presented to the Members.

### CEO Welcome

Graham Brown welcomed the Members to the Annual Meeting. He thanked Karen Hacker for her work with the Corporation over the past few months. He noted that it has been a busy 3 days of meetings and there have been a lot of discussions and ideas presented, along with a lot of enthusiasm for changes taking place. He thanked everyone for their support up until now and is looking forward to the future with CIS.

### Approval of Past Minutes

ON MOTION MADE by Jennifer Myers (York University), seconded by Christian Gagnon (Université de Laval), and unanimously carried, IT WAS RESOLVED THAT the minutes of the Annual General Meeting held on June 9-11, 2015 be approved.

### Financial Statements

Alan Wildeman presented the audited financial statements for the Corporation for the fiscal year ending March 31, 2016 to the Members such that the statements form part of the record of the meeting.

### Public Accountants

ON MOTION MADE by Alan Wildeman (University of Windsor), seconded by Katie Spriggs (University of Alberta), and unanimously carried, IT WAS RESOLVED THAT KPMG be elected as the public accountant of the Corporation for the ensuing year.

### MacEwan University

WHEREAS MacEwan University has satisfied the requirements of its probation period, ON MOTION MADE BY Basil Hughton (University of Saskatchewan), seconded by Ivan Joseph (Ryerson University), and unanimously carried, IT WAS RESOLVED THAT MacEwan University be admitted to the Corporation as a Member.

### Membership Dues

Alan Wildeman noted that the move of the Corporation's offices from Ottawa to Toronto and the related restructuring of the Corporation have resulted in one-time non-recurring costs of about \$300,000. As a result, there will a surcharge of \$3000 per Member institution and \$220 per team levied for the 2016/2017 fiscal year. All other fees (other than coaching fees) will be increased by 10%. These amounts were to be ratified at the meeting of the Board of Directors to be held immediately following the Annual Meeting.

### Election of Directors

ON MOTION MADE BY Dr. Ivan Joseph (Ryerson University), seconded by Beth Ali (University of Toronto), IT WAS RESOLVED THAT the directors of the Corporation be confirmed as follows:

Mike Mahon  
Alan Wildeman  
Michael Goldbloom  
Eddy Campbell  
Jennifer Brenning  
Manon Simard  
Leo MacPherson  
Rob Johnson

Mike Mahon thanked Coleen Dufresne and Kevin Dickie for their past service to the Board and welcomed Leo MacPherson and Rob Johnson as new members.

### Committee Reports

The following committees presented to Members:

- Sport Committee presented by James Keogh (University of Victoria): Mr. Keogh thanked committee members for their work and noted that approved motions and actions will be circulated to Members in due course.
- Football Task Force presented by Peter Baxter (Laurier University): Mr. Baxter thanked committee members for their work, including a very special thank you to past CIS staff members Sheila-Ann Newton and Michel Bélanger. He noted that many tasks have now been assumed by

the CEO and staff; he advised that future items to be handled include terms of reference for the East West Bowl, as well as standards of delivery for football.

- Human Resources presented by Mike Mahon (University of Lethbridge): Dr. Mahon noted that the main work of the committee has been to hire the CEO and to review HR policies prepared by the Corporation. It will focus, in future, on CEO evaluations. Ivan Joseph (University of Toronto) encouraged the Corporation to ensure that it is hiring a diverse range of employees.
- International Committee presented by Lia Taha Cheng (CIS): Ms. Cheng had no oral report.
- Eligibility Committee presented by Ken O'Lynk (Thompson Rivers University): Mr. O'Lynk thanked committee members for their work and in particular CIS staff member Tara Hahto who came on board late in the game and has done a fantastic job which he noted has helped make everyone's job easier. He noted that the committee has been working on a policy regarding season-ending injuries, additions to the list of exceptions to one-time transfers, guidelines for wrestling citizenship, and definitions in recruiting policies. The Corporation will be looking at eligibility issues arising out of the Hockey Pilot Project. Members noted the importance and complexity of the issues around citizenship and wrestling.
- Equity Committee presented by Lisen Moore (McGill University): Ms. Moore thanked committee members and in particular Tara Hahto, and noted that a transgender policy is being prepared and will be brought to the Board. The Committee is also looking at data collection services for indigenous students and is speaking with sport technical sub committees on education programs.
- Governance Committee presented by Rob Johnson (University of British Columbia Okanagan) Mr. Johnson thanked committee members and in particular past CIS staff member Karen Hacker. He noted that progress has been made in understanding the new model and that the committee will continue to work on making the model effective.

#### Recruiting Regulations

Curtis Atkinson (University of Regina) advised the meeting that the motion proposed by Clayton Hamilton regarding recruiting regulations was being withdrawn.

#### Closing remarks

Manon Simard thanked Mike Mahon, Alan Wildeman, Eddy Campbell and Michael Goldbloom for their commitment to the Corporation, the staff for its work, and Coleen Dufresne for her considerable contributions to Canadian university sport in a variety of roles and capacities. Coleen Dufresne reflected on her 42 years playing and working in sport and thanked her colleagues and other members of the sport community.

#### Termination of Meeting

ON MOTION MADE BY Coleen Dufresne, seconded by Eddy Campbell and unanimously carried, IT WAS RESOLVED THAT the meeting be terminated.