



# 2018

# WOMEN'S HIGH PERFORMANCE HOCKEY PROGRAM CALL FOR APPLICATION



**WE ARE UNIVERSITY SPORT / NOUS SOMMES LE SPORT UNIVERSITAIRE**  
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## 1. HIGH PERFORMANCE PROGRAM DETAILS

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U SPORTS is operating its 2018-2019 Women's Hockey High Performance Programming with a call for applications for Coaching and Team Support Positions for two exciting U SPORTS opportunities as listed:

- a) **Team:** Women's All Star Hockey Team  
**Event:** Hockey Canada Development Camp  
**Location:** Calgary, AB  
**Date:** August 4-12, 2018
  
- b) **Team:** Women's All Star Hockey Team  
**Event:** 2019 FISU Winter Universiade  
**Location:** Krasnoyarsk, Russia  
**Date:** March 2-12, 2019 (*dependent of arrival and departure dates*)

The U SPORTS Women's High Performance Hockey Program will identify, develop and evaluate student-athletes and team staff.

## 2. OBJECTIVES OF THE PROGRAM

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- To provide the best competition and life experience for U SPORTS Student-Athletes
- To provide a professional development opportunity for all U SPORTS Coaches, Support Staff and Student-Athletes
- To showcase U SPORTS talent on the national and international stage
- To provide development and high performance opportunities with the goal of becoming a member of the national team program
- To provide an opportunity for U SPORTS Student-Athletes to compare themselves with national level athletes from across the country
- To work with Hockey Canada in identifying the top female hockey players in Canadian University Sport
- To represent U SPORTS on the national stage which can contribute to student-athlete performances and coaching development at FISU Winter Universiade
- To increase Professional Standards for Coaching and Support Staff





- To teach coaches a developmental-minded approach to their philosophy, and to ensure that each Student-Athlete representing U SPORTS is able to return to their individual campus having improved and developed the necessary skills for future success
- To reach the best performance considering the individuals and collective objectives
- To continue to work with Hockey Canada in making U SPORTS the best Women's Hockey League in the world and a feeder system for the Hockey Canada National Programs

### 3. APPLICATION PROCESS

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#### **Application Requirements**

The application deadlines are as follows:

#### **Women's Hockey Canada Development Camp**

Due Date: **Wednesday, May 16, 2018 at 5:00PM EST**

#### **FISU Winter Universiade**

Due Date: **Thursday, May 24, 2018 at 5:00PM EST**

1. Application form duly completed (attached)
2. If applying for a coaching position, a cover letter describing the coaching philosophy you may employ in working with these teams.
3. Résumé outlining the following:
  - U SPORTS Experience
  - Head Coach Experience
  - Provincial or National Experience
  - Awards (for therapy and coaching staff)
  - Certification (as above)
  - Other National Association Certifications
  - Demonstrated coaching success (for coaching staff)
  - Demonstrated experience with evaluating high performance players (for coaching staff)
4. Written endorsement of your institution's Athletic Director





# HOCKEY



## **Application Submission**

Applicants must submit electronically all required information and by the deadline dates outlined above via e-mail to:

**Barbara Giroud**

USPORTS – Coordinator, Sport

[bgiroud@usports.ca](mailto:bgiroud@usports.ca)

+1 (416) 709-9445

## **Selection Process Dates**

### **A. Selection Process Dates – Women’s Hockey Canada Development Camp (August 4-12, 2018)**

- Deadline for Applications is Wednesday May 16, 2018 – 5:00PM EST
- Selection of Head Coach will take place no later than Tuesday May 22, 2018
- Selection of Assistant Coaches will take place no later than Friday June 1, 2018
- Selection of Team Staff will take place in June 2018

### **B. Selection Process Dates – 2019 FISU Winter Universiade (March 2-12, 2019)**

- Deadline for FISU Applications is Thursday May 24, 2018 – 5:00PM EST
- Selection of FISU Head Coach will take place no later than Tuesday May 29, 2018
- Selection of Assistant Coaches will take place no later than Friday June 12, 2018
- Selection of Team Staff will take place in June 2018



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## 4. EVENT DETAILS

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### A. Women's Hockey Canada Development Camp

Team U SPORTS Coaches will participate in the Hockey Canada Development Program which includes participation in Hockey Canada coaching development initiatives and activities to gain professional development.

U SPORTS sport department staff will be the liaison between Hockey Canada and the U SPORTS Women's All-Star Hockey Teams and responsible for the administration and organization of U SPORTS involvement in the Hockey Camp

**Date:** Saturday August 4 – Sunday August 12, 2018 *\*Dates tbc for Coaches Professional Development and Student-Athlete arrivals/departures)*

**Location:** Calgary, Alberta

**Team Staff:**

- Student-Athletes (23)
- Team Staff (7) (Head Coach, Assistant Coaches (3), Athletic Therapist, Team Leader and Equipment Manager)

**Event Format:**

- The event will be a training camp consisting of games against Hockey Canada's National Women's Development Team and other international national teams  
\*Format to be confirmed
- On-ice training, off-ice testing, and off-ice training will also be scheduled
- The USPORTS team will consist of 22 players

**Financials:**

- Pay to play at an **estimated cost of \$2,000 plus travel** and will cover Ground Transportation, Meals, Accommodations, Team Kit, Ice Rentals and Suppliers

### B. 2019 FISU Winter Universiade

U SPORTS International department staff will be the liaison between FISU, Hockey Canada and the USPORTS Women's All-Star Hockey Team representing Canada and responsible for the administration and organization of Team Canada in the 2019 FISU Winter Universiade.

**Date:** Saturday March 2, 2019 - Tuesday March 12, 2019 *\*Dates tbc for travel purposes*

**Location:** Krasnoyarsk, Russia





# HOCKEY



## Team Staff:

- Student-Athletes (22)
- Team Staff (7) (Head Coach, Assistant Coaches (3), Athletic Therapist, Team Leader and Equipment Manager)

## Event Format:

- The event takes place over 12 days
- On-ice training, off-ice testing, and off-ice training will also be scheduled
- The USPORTS team will consist of 22 players

## Financials:

- Pay to play at an **estimated** of **\$4,200** and will cover Air Travel, Ground Transportation, Meals, Accommodations, Medical & Mission Staff support, Team Canada Kit, FISU Entry/Registration fee, Operations & Admin, On-site logistics & Team activities.





## 5. SELECTION CRITERIA - VALUES & SKILLS

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The following criteria are only guidelines and U SPORTS welcomes all applicants. All participants have proven their commitment to high performance and professional development supporting excellence and the U SPORTS objectives.

### Experience & Knowledge of U SPORTS & the Program

- Years of experience in your selected field
- Scope of experience (teams, responsibilities, events...)
- Years of experience with this level of student-athletes
- Proven ability to work towards the objectives of U SPORTS & the Program
- Alignment and support of Hockey Canada Coaching standards and philosophies
- Experience in working with Hockey Canada programs/initiatives

### Professional & Personal Development

- Qualifications & Certification attained
  - Previous coaching experience as a U SPORTS hockey coach and Head Coach (preferred)
  - NCCP level 3/4 coaching certification or high performance certified (for Head Coach position)
  - NCCP level 3 coaching certification or high performance I certified (for Assistant Coaches)
  - Required certification listed in job descriptions
- Memberships and affiliations
- Commitment to providing a positive sporting experience for the student-athletes

### Human Resources

- Proven ability to take initiative and efficient use of time
- Proven ability to work with other staff members
- Proven ability to successfully relate to and work with players at this age and level.
- Willingness to assist in the organization and be available to liaise with the student-athletes prior to the event to ensure that they are properly prepared.
- Proven ability to successfully cope with deterrents and hardships in a pressure situation
- Proven ability to be thoroughly organized
- Bilingualism (preferred)

### **Acceptance of the following Terms:**

- *All applicants agree to pay the full costs of participation, including preparatory events and camps (See Section 4 "Financials").*





## 6. JOB DESCRIPTIONS– For both U SPORTS Teams

### HEAD COACH

The Head Coach is selected by U SPORTS selection committee and reports directly to the Chair of the Women's Hockey Sport Technical Sub-Committee and the U SPORTS Chief Sport Officer at U SPORTS. He/She is primarily responsible for:

#### Responsibilities:

- Working with U SPORTS representative to align with program objectives
- Developing team mission and goals
- Creating a Plan that will provide the highest performance standards on and off the ice and greatest experience for student-athletes according to objectives
- Ensuring positive and efficient communication with team staff and student-athletes
- Liaising with student-athlete coaches
- Working with Chair of Women's STSC, Danièle Sauvageau
- Participating in assistant Coach and team Staff Selection Process
- Leading on Ice sessions and games
- Leading post and pre game video sessions with student-athletes and staff
- Enriching U SPORTS and Hockey Canada partnership
- Submitting report including depth chart and recommendations to U SPORTS representative
- Evaluating team staff and student-athletes

#### Required Technical Skills:

- Previous coaching experience as a U SPORTS hockey coach and Head Coach (preferred)
- NCCP level 3/4 coaching certification or high performance certified
- Previous international or national team experience in (women's) hockey is considered an asset

### ASSISTANT COACHES (3)

The Assistant Coaches are selected by the Head Coach and Chair of the Women's Hockey Sport Technical Sub-Committee and reports directly to the Head Coach and the U SPORTS Chief Sport Officer at U SPORTS. He/She is primarily responsible for:

#### Responsibilities:

- Reporting to Head Coach
- Duties as assigned by Head Coach
- Executing the Training and Competition Plan as set out by the Head Coach
- Ensuring contribute to providing the highest performance standards on and off the ice and ensuring the student-athletes have a great experience







- Ensuring efficient and positive communication with Head Coach, Support staff and Student-Athletes

#### Required Technical Skills:

- Previous experience as a U SPORTS hockey coach
- NCCP level 3 coaching certification or high performance 1 certified
- Previous international or national team experience in (women's) hockey is considered an asset

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## TEAM LEADER

The team leader is selected by the Head Coach and U SPORTS and reports directly to the Head Coach and the Chief Sport Officer at U SPORTS. He/She is primarily responsible for:

#### Responsibilities:

- Assisting in the execution of Head Coach Training and Competition Programming
- Coordinating all aspects of team operations, in close consultation with U SPORTS, including document collection, payments and team uniforms
- Maintaining constant communication with student-athletes and staff
- Coordinating the Team Kit
- Team operations and administrative duties related to team participation in the camp
- Supporting coaches and ensure the team remains on schedule
- Preparing team building activities in consultation with coaching staff
- Managing and chairing daily meetings with coaches
- Completing and submitting post-camp report to U SPORTS and U SPORTS Women's Hockey Sport Technical Sub-Committee

#### Required Skills:

- Strong administrative, organizational and communication skills.
- Previous international or national team experience as a coach, manager or athlete in (women's) hockey is considered an asset
- Experience working with a high performance hockey team (preferred)

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## EQUIPMENT MANAGER

The Team Equipment Manager is selected by the Head Coach and U SPORTS and reports directly to the Team Leader. He/She is primarily responsible for:

#### Responsibilities:

- For the control, distribution, and maintenance of all the team equipment
- For shipping equipment to and from sites
- Maintaining inventory and controls distribution of all team consumable supplies
- Keeping accurate records of all equipment assigned to players
- Sharpening skates as required for games and practices
- Cleaning all team laundry





- Organizing equipment on the bench
- Cooperating with the therapist to ensure the dressing rooms are properly organized and the players are instructed on dressing room rules and procedures
- Cooperating with the coaching staff in terms of games and practices procedures in the dressing room, on the ice and on the bench
- Assisting with distribution of team kit
- Liaising with Team Leader on player's numbers for games and practices
- Other duties as assigned and required

#### Required skills:

- Experience working with a university hockey team or equivalent
- Experience with maintaining, repairing, laundry and inventory control for all team equipment
- Ability to sharpen skates

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## ATHLETIC THERAPIST

The Team Athletic Therapist is selected by U SPORTS and reports directly to the Team Leader. He/She is primarily responsible for:

#### Responsibilities:

- Reporting all injuries to Head Coach and Team Leader and keeping accurate written records of all injury and treatments. Upon conclusion of the event, provide these reports to U SPORTS who will in turn forward to each of the student-athletes' institutions
- Administering therapy needs of team
- The active warm ups/cool downs for games and practices
- Supervising all nutrition, rest and recovery initiatives (weigh ins, sleep monitoring, hydration tests, etc)
- Leading all team fitness training sessions, jump arounds, walks and other physical activities for the team
- Controlling and distributing all therapy equipment and consumables and keep an updated inventory
- Working cooperatively with Equipment Manager to ensure the dressing rooms are properly organized
- Cooperating with the coaching staff in terms of game and training procedures, on ice, on the bench and in the dressing room
- Organizing equipment and supplies and, administering first aid needs during practices and games
- Review medical intake forms (for FISU Games)
- Assist with CCES education (for FISU Games)
- Assist with return to play protocols for injuries in coordination with the team physician (for FISU Games)
- Working with U SPORTS Medical Committee to create a medical emergency action plan – including process for on-ice injuries, location of EMS and hospital, key phone numbers and medical contacts in-venue and on-call
- Other duties may be assigned as deemed necessary





# HOCKEY



Required Technical skills:

- Current certified member of the Canadian Athletic Therapy Association (CATA) or Sport Physiotherapy Canada (SPC)
- Previous international or national team experience in hockey is considered an asset



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