2018
WOMEN'S HIGH PERFORMANCE HOCKEY PROGRAM
CALL FOR APPLICATION
1. HIGH PERFORMANCE PROGRAM DETAILS

U SPORTS is operating its 2018-2019 Women’s Hockey High Performance Programming with a call for applications for Coaching and Team Support Positions for two exciting U SPORTS opportunities as listed:

a) **Team:** Women’s All Star Hockey Team  
**Event:** Hockey Canada Development Camp  
**Location:** Calgary, AB  
**Date:** August 4-12, 2018

b) **Team:** Women’s All Star Hockey Team  
**Event:** 2019 FISU Winter Universiade  
**Location:** Krasnoyarsk, Russia  
**Date:** March 2-12, 2019 *(dependent of arrival and departure dates)*

The U SPORTS Women’s High Performance Hockey Program will identify, develop and evaluate student-athletes and team staff.

2. OBJECTIVES OF THE PROGRAM

- To provide the best competition and life experience for U SPORTS Student-Athletes
- To provide a professional development opportunity for all U SPORTS Coaches, Support Staff and Student-Athletes
- To showcase U SPORTS talent on the national and international stage
- To provide development and high performance opportunities with the goal of becoming a member of the national team program
- To provide an opportunity for U SPORTS Student-Athletes to compete themselves with national level athletes from across the country
- To work with Hockey Canada in identifying the top female hockey players in Canadian University Sport
- To represent U SPORTS on the national stage which can contribute to student-athlete performances and coaching development at FISU Winter Universiade
- To increase Professional Standards for Coaching and Support Staff
➢ To teach coaches a developmental-minded approach to their philosophy, and to ensure that each Student-Athlete representing U SPORTS is able to return to their individual campus having improved and developed the necessary skills for future success
➢ To reach the best performance considering the individuals and collective objectives
➢ To continue to work with Hockey Canada in making U SPORTS the best Women’s Hockey League in the world and a feeder system for the Hockey Canada National Programs

3. APPLICATION PROCESS

Application Requirements

The application deadlines are as follows:

Women’s Hockey Canada Development Camp

Due Date: Wednesday, May 16, 2018 at 5:00PM EST

FISU Winter Universiade

Due Date: Thursday, May 24, 2018 at 5:00PM EST

1. Application form duly completed (attached)

2. If applying for a coaching position, a cover letter describing the coaching philosophy you may employ in working with these teams.

3. Résumé outlining the following:
   • U SPORTS Experience
   • Head Coach Experience
   • Provincial or National Experience
   • Awards (for therapy and coaching staff)
   • Certification (as above)
   • Other National Association Certifications
   • Demonstrated coaching success (for coaching staff)
   • Demonstrated experience with evaluating high performance players (for coaching staff)

4. Written endorsement of your institution’s Athletic Director
Application Submission

Applicants must submit electronically all required information and by the deadline dates outlined above via e-mail to:

Barbara Giroud
U SPORTS – Coordinator, Sport
bgiroud@usports.ca
+1 (416) 709-9445

Selection Process Dates

A. Selection Process Dates – Women’s Hockey Canada Development Camp (August 4-12, 2018)

- Deadline for Applications is Wednesday May 16, 2018 – 5:00PM EST
- Selection of Head Coach will take place no later than Tuesday May 22, 2018
- Selection of Assistant Coaches will take place no later than Friday June 1, 2018
- Selection of Team Staff will take place in June 2018

B. Selection Process Dates – 2019 FISU Winter Universiade (March 2-12, 2019)

- Deadline for FISU Applications is Thursday May 24, 2018 – 5:00PM EST
- Selection of FISU Head Coach will take place no later than Tuesday May 29, 2018
- Selection of Assistant Coaches will take place no later than Friday June 12, 2018
- Selection of Team Staff will take place in June 2018
4. EVENT DETAILS

A. Women’s Hockey Canada Development Camp

Team U SPORTS Coaches will participate in the Hockey Canada Development Program which includes participation in Hockey Canada coaching development initiatives and activities to gain professional development.

U SPORTS sport department staff will be the liaison between Hockey Canada and the U SPORTS Women’s All-Star Hockey Teams and responsible for the administration and organization of U SPORTS involvement in the Hockey Camp

**Date:** Saturday August 4 – Sunday August 12, 2018  *(Dates tbc for Coaches Professional Development and Student-Athlete arrivals/departures)*

**Location:** Calgary, Alberta

**Team Staff:**
- Student-Athletes (23)
- Team Staff (7) (Head Coach, Assistant Coaches (3), Athletic Therapist, Team Leader and Equipment Manager)

**Event Format:**
- The event will be a training camp consisting of games against Hockey Canada’s National Women’s Development Team and other international national teams  *(Format to be confirmed)*
- On-ice training, off-ice testing, and off-ice training will also be scheduled
- The USPORTS team will consist of 22 players

**Financials:**
- Pay to play at an **estimated cost of $2,000 plus travel** and will cover Ground Transportation, Meals, Accommodations, Team Kit, Ice Rentals and Suppliers

B. 2019 FISU Winter Universiade

U SPORTS International department staff will be the liaison between FISU, Hockey Canada and the USPORTS Women’s All-Star Hockey Team representing Canada and responsible for the administration and organization of Team Canadian the 2019 FISU Winter Universiade.

**Date:** Saturday March 2, 2019 - Tuesday March 12, 2019  *(Dates tbc for travel purposes)*

**Location:** Krasnoyarsk, Russia
HOCKEY

Team Staff:
- Student-Athletes (22)
- Team Staff (7) (Head Coach, Assistant Coaches (3), Athletic Therapist, Team Leader and Equipment Manager)

Event Format:
- The event takes place over 12 days
- On-ice training, off-ice testing, and off-ice training will also be scheduled
- The USPORTS team will consist of 22 players

Financials:
- Pay to play at an estimated of $4,200 and will cover Air Travel, Ground Transportation, Meals, Accommodations, Medical & Mission Staff support, Team Canada Kit, FISU Entry/Registration fee, Operations & Admin, On-site logistics & Team activities.
5. SELECTION CRITERIA - VALUES & SKILLS

The following criteria are only guidelines and U SPORTS welcomes all applicants. All participants have proven their commitment to high performance and professional development supporting excellence and the U SPORTS objectives.

Experience & Knowledge of U SPORTS & the Program
- Years of experience in your selected field
- Scope of experience (teams, responsibilities, events...)
- Years of experience with this level of student-athletes
- Proven ability to work towards the objectives of U SPORTS & the Program
- Alignment and support of Hockey Canada Coaching standards and philosophies
- Experience in working with Hockey Canada programs/initiatives

Professional & Personal Development
- Qualifications & Certification attained
  - Previous coaching experience as a U SPORTS hockey coach and Head Coach (preferred)
  - NCCP level 3/4 coaching certification or high performance certified (for Head Coach position)
  - NCCP level 3 coaching certification or high performance I certified (for Assistant Coaches)
  - Required certification listed in job descriptions
- Memberships and affiliations
- Commitment to providing a positive sporting experience for the student-athletes

Human Resources
- Proven ability to take initiative and efficient use of time
- Proven ability to work with other staff members
- Proven ability to successfully relate to and work with players at this age and level
- Willingness to assist in the organization and be available to liaise with the student-athletes prior to the event to ensure that they are properly prepared.
- Proven ability to successfully cope with deterrents and hardships in a pressure situation
- Proven ability to be thoroughly organized
- Bilingualism (preferred)

Acceptance of the following Terms:
- All applicants agree to pay the full costs of participation, including preparatory events and camps (See Section 4 "Financials").
6. JOB DESCRIPTIONS—For both U SPORTS Teams

HEAD COACH

The Head Coach is selected by U SPORTS selection committee and reports directly to the Chair of the Women’s Hockey Sport Technical Sub-Committee and the U SPORTS Chief Sport Officer at U SPORTS. He/She is primarily responsible for:

Responsibilities:
- Working with U SPORTS representative to align with program objectives
- Developing team mission and goals
- Creating a Plan that will provide the highest performance standards on and off the ice and greatest experience for student-athletes according to objectives
- Ensuring positive and efficient communication with team staff and student-athletes
- Liaising with student-athlete coaches
- Working with Chair of Women’s STSC, Danièle Sauvageau
- Participating in assistant Coach and team Staff Selection Process
- Leading on Ice sessions and games
- Leading post and pre game video sessions with student-athletes and staff
- Enriching U SPORTS and Hockey Canada partnership
- Submitting report including depth chart and recommendations to U SPORTS representative
- Evaluating team staff and student-athletes

Required Technical Skills:
- Previous coaching experience as a U SPORTS hockey coach and Head Coach (preferred)
- NCCP level 3/4 coaching certification or high performance certified
- Previous international or national team experience in (women's) hockey is considered an asset

ASSISTANT COACHES (3)

The Assistant Coaches are selected by the Head Coach and Chair of the Women’s Hockey Sport Technical Sub-Committee and reports directly to the Head Coach and the U SPORTS Chief Sport Officer at USPORTS. He/She is primarily responsible for:

Responsibilities:
- Reporting to Head Coach
- Duties as assigned by Head Coach
- Executing the Training and Competition Plan as set out by the Head Coach
- Ensuring contribute to providing the highest performance standards on and off the ice and ensuring the student-athletes have a great experience
HOCKEY

➢ Ensuring efficient and positive communication with Head Coach, Support staff and Student-Athletes

Required Technical Skills:
➢ Previous experience as a U SPORTS hockey coach
➢ NCCP level 3 coaching certification or high performance 1 certified
➢ Previous international or national team experience in (women's) hockey is considered an asset

TEAM LEADER

The team leader is selected by the Head Coach and U SPORTS and reports directly to the Head Coach and the Chief Sport Officer at U SPORTS. He/She is primarily responsible for:

Responsibilities:
➢ Assisting in the execution of Head Coach Training and Competition Programming
➢ Coordinating all aspects of team operations, in close consultation with U SPORTS, including document collection, payments and team uniforms
➢ Maintaining constant communication with student-athletes and staff
➢ Coordinating the Team Kit
➢ Team operations and administrative duties related to team participation in the camp
➢ Supporting coaches and ensure the team remains on schedule
➢ Preparing team building activities in consultation with coaching staff
➢ Managing and chairing daily meetings with coaches
➢ Completing and submitting post-camp report to U SPORTS and U SPORTS Women’s Hockey Sport Technical Sub-Committee

Required Skills:
➢ Strong administrative, organizational and communication skills.
➢ Previous international or national team experience as a coach, manager or athlete in (women’s) hockey is considered an asset
➢ Experience working with a high performance hockey team (preferred)

EQUIPMENT MANAGER

The Team Equipment Manager is selected by the Head Coach and U SPORTS and reports directly to the Team Leader. He/She is primarily responsible for:

Responsibilities:
➢ For the control, distribution, and maintenance of all the team equipment
➢ For shipping equipment to and from sites
➢ Maintaining inventory and controls distribution of all team consumable supplies
➢ Keeping accurate records of all equipment assigned to players
➢ Sharpening skates as required for games and practices
➢ Cleaning all team laundry
HOCKEY

➢ Organizing equipment on the bench
➢ Cooperating with the therapist to ensure the dressing rooms are properly organized and the players are instructed on dressing room rules and procedures
➢ Cooperating with the coaching staff in terms of games and practices procedures in the dressing room, on the ice and on the bench
➢ Assisting with distribution of team kit
➢ Liaising with Team Leader on player’s numbers for games and practices
➢ Other duties as assigned and required

Required skills:
➢ Experience working with a university hockey team or equivalent
➢ Experience with maintaining, repairing, laundry and inventory control for all team equipment
➢ Ability to sharpen skates

ATHLETIC THERAPIST

The Team Athletic Therapist is selected by U SPORTS and reports directly to the Team Leader. He/She is primarily responsible for:

Responsibilities:
➢ Reporting all injuries to Head Coach and Team Leader and keeping accurate written records of all injury and treatments. Upon conclusion of the event, provide these reports to U SPORTS who will in turn forward to each of the student-athletes’ institutions
➢ Administering therapy needs of team
➢ The active warm ups/cool downs for games and practices
➢ Supervising all nutrition, rest and recovery initiatives (weigh ins, sleep monitoring, hydration tests, etc)
➢ Leading all team fitness training sessions, jump rounds, walks and other physical activities for the team
➢ Controlling and distributing all therapy equipment and consumables and keep an updated inventory
➢ Working cooperatively with Equipment Manager to ensure the dressing rooms are properly organized
➢ Cooperating with the coaching staff in terms of game and training procedures, on ice, on the bench and in the dressing room
➢ Organizing equipment and supplies and administering first aid needs during practices and games
➢ Review medical intake forms (for FISU Games)
➢ Assist with CSES education (for FISU Games)
➢ Assist with return to play protocols for injuries in coordination with the team physician (for FISU Games)
➢ Working with U SPORTS Medical Committee to create a medical emergency action plan— including process for on-ice injuries, location of EMS and hospital, key phone numbers and medical contacts in-venue and on-call
➢ Other duties may be assigned as deemed necessary
Required Technical Skills:

- Current certified member of the Canadian Athletic Therapy Association (CATA) or Sport Physiotherapy Canada (SPC)
- Previous international or national team experience in hockey is considered an asset