2021

U SPORTS MEN'S ALL STAR HIGH PERFORMANCE HOCKEY PROGRAM

CALL FOR APPLICATIONS

WE ARE UNIVERSITY SPORT / NOUS SOMMES LE SPORT UNIVERSITAIRE
45 Vogell Road, 701, Richmond Hill, Ontario, Canada L4B 3P6
t (905) 508 3000 f (905) 508 4221

SECTION 1:

1. U SPORTS VISION, MISSION & VALUES

VISION
To provide exceptional experiences, which empower today's student-athletes to be tomorrow's leaders.

MISSION
Through governing, delivering, celebrating and advocating for national university sport, U SPORTS aims to support the provision of outstanding environments and opportunities for student-athletes to achieve their full academic and athletic potential.

VALUES
Student-First
Excellence
Equity
Competitive Balance
Integrity and Transparency

2. OBJECTIVES OF THE PROGRAM

- To provide the best competition and life experience for U SPORTS Student-Athletes
- To help in the preparations for Hockey Canada for the World Junior Championships
- To provide a high-performance experience for all U SPORTS Coaches, Support Staff and Student-Athletes
- To showcase U SPORTS talent on the national and international stage
- To provide an opportunity for U SPORTS Student-Athletes to compete against national level athletes from across the country
- To increase Professional Standards for U SPORTS Coaching and Support Staff
- To continue to grow the relationship between U SPORTS, Canadian University Hockey and Hockey Canada

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SECTION 2: EVENT DETAILS

2. HIGH PERFORMANCE PROGRAM DETAILS

U SPORTS is operating its 2021 Men's Hockey High Performance Programming with a call for applications for Coaching and Team Support Positions for the U SPORTS Men's All Star Hockey Team. U SPORTS sport department staff will be the liaison between Hockey Canada and the U SPORTS Men's All Star Hockey Team and responsible for the administration and organization of U SPORTS involvement in the All Star Series.

Event: Hockey Canada All Star Series
Location: Calgary, Alberta
Date: Saturday, December 11– Sunday December 12, 2021
**Arrival and Departure Dates tbc by Hockey Canada*

Application Deadline: Friday August 20, 2021 @ 5:00PM ET

Team Complement:

- Team Staff (7) (Head Coach, Assistant Coaches (3), Team Leader, Athletic Therapist, and Equipment Manager)
- Student-Athletes (number to be confirmed)

Event Format:

- The event will be a 2-game series consisting of games against Hockey Canada's National Men's Junior Team Prospects **# of games to be confirmed*

Financials:

- There will be a cost to participate for all staff and student-athletes. The cost will be determined as information and terms are solidified through Hockey Canada. For reference, last year, the cost was **$900** for all participants. This cost is inclusive of Ground Transportation, Meals, Accommodations, U SPORTS Team Kit, Ice Rentals and Suppliers ****Final Cost TBD***

Positions available:

- Head Coach (1 position)
- Assistant Coach (3 positions)
- Team Leader (1 position) **Administrative requirements*
- Equipment Manager (1 position)
- Athletic Therapist (1 position)

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SECTION 2:
APPLICATION & SELECTION PROCESS

1. APPLICATION PROCESS & REQUIREMENTS

Deadline Date: Friday August 20, 2021 @ 5:00PM ET

1. Application form duly completed (attached)

2. If applying for a coaching position, a cover letter describing the coaching philosophy you may employ in working with these teams.

3. Résumé outlining the following:
   - U SPORTS Experience
   - Head Coach Experience
   - Provincial or National Experience
   - Awards (for therapy and coaching staff)
   - Certification (as above)
   - Other National Association Certifications
   - Demonstrated coaching success (for coaching staff)
   - Demonstrated experience with evaluating high performance players (for coaching staff)

4. Written endorsement of your institution's Athletic Director

Application Submission

Applicants must submit electronically all required information and by the deadline dates outlined above via e-mail to:

Jenna Blackburn
U SPORTS Sport Coordinator
jblackburn@usports.ca
902.471.4493

IMPORTANT NOTICE:
U SPORTS continues to work with Health Officials and the U SPORTS Chief Medical Officer as it pertains to health concerns and risk regarding COVID-19. U SPORTS is planning to participate in the

2021 Men's Hockey Canada All Star Series. However, should the situation change and Hockey Canada and/or U SPORTS announces the adjustments or cancellation of the event or travel , selected candidates will be notified accordingly. U SPORTS will not assume any financial risk of the selected candidate, therefore please make appropriate arrangements to mitigate the risk of this and any other unforeseeable circumstance.

2. SELECTION CRITERIA - VALUES & SKILLS

The following criteria are only guidelines and U SPORTS welcomes all applicants. All participants have proven their commitment to high performance and professional development supporting excellence and the U SPORTS objectives.

Experience & Knowledge of U SPORTS & the Program

- Years of experience in your selected field
- Scope of experience (teams, responsibilities, events...)
- Years of experience with this level of student-athletes
- Proven ability to work towards the objectives of U SPORTS & the Program
- Alignment and support of Hockey Canada Coaching standards and philosophies
- Experience in working with Hockey Canada programs/initiatives

Professional & Personal Development

- Qualifications & Certification attained
  - Previous coaching experience as a U SPORTS hockey coach and Head Coach (preferred)
  - NCCP level 3/4 coaching certification or high performance certified (for Head Coach position)
  - NCCP level 3 coaching certification or high performance I certified (for Assistant Coaches)
  - Required certification listed in job descriptions
- Memberships and affiliations
- Commitment to providing a positive sporting experience for the student-athletes

Human Resources

- Proven ability to take initiative and efficient use of time
- Proven ability to work with other staff members
- Proven ability to successfully relate to and work with players at this age and level
- Willingness to assist in the organization and be available to liaise with the student-athletes prior to the event to ensure that they are properly prepared.
- Proven ability to successfully cope with deterrents and hardships in a pressure situation
- Proven ability to be thoroughly organized
- Bilingualism (preferred)

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Acceptance of the following Terms:

- All applicants agree to pay the full costs of participation, including preparatory events and camps (See Section 1.3 “Financials”).

Accountability

- All participants understand that will sign the U SPORTS participation agreement at the time of selection.
- All participants must adhere to the lines of communications and approval processes (financial, staff etc..) which will be provided at the time of selection.
- Once selected, participants must understand they are accountable to the U SPORTS Office, and all decisions must be approved prior to notification.

3. JOB DESCRIPTIONS

HEAD COACH

The Head Coach is selected by U SPORTS selection committee and reports directly to the U SPORTS Chief Sport Officer at U SPORTS. He is primarily responsible for:

Responsibilities:

- Work with U SPORTS representative to align with program objectives
- Develop team mission and goals
- Create a Plan that will provide the highest performance standards on and off the ice and greatest experience for student-athletes according to objectives
- Ensure a positive and efficient communication with team staff and student-athletes
- Liaising with student-athlete coaches
- Working with Chair of Men’s STSC
- Participating in assistant Coach and team Staff Selection Process
- Leading on Ice sessions and games
- Leading post and pre game video sessions with student-athletes and staff
- Enriching U SPORTS and Hockey Canada partnership
- Submitting report including depth chart and recommendations to U SPORTS representative
- Evaluating team staff and student-athletes

Required Technical Skills:

- Previous coaching experience as a U SPORTS hockey coach and Head Coach (preferred)
- NCCP level 3/4 coaching certification or high performance certified

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- Previous international or national team experience in (men's) hockey is considered an asset

Reporting Structure

- Reports to the U SPORTS Chief Sport Officer

Approvals Required by the U SPORTS Chief Sport Officer

- All preparation plans involving a financial cost
- All Team Staff Selection & Student-Athlete Selection

ASSISTANT COACHES (3)

The Assistant Coaches are selected by the Head Coach and U SPORTS Office and report directly to the Head Coach and the U SPORTS Manager of Sport Technical and National Championships. They are primarily responsible for:

Responsibilities:

- Reporting to Head Coach
- Duties as assigned by Head Coach
- Executing the Training and Competition Plan as set out by the Head Coach
- Ensuring contribute to providing the highest performance standards on and off the ice and ensuring the student-athletes have a great experience
- Ensuring efficient and positive communication with Head Coach, Support staff and Student-Athletes

Required Technical Skills:

- Previous experience as a U SPORTS hockey coach
- NCCP level 3 coaching certification or high performance 1 certified
- Previous international or national team experience in (men's) hockey is considered an asset
- All applicants agree to pay the full costs of participation, including preparatory events and camps (See Section 1.3 "Financials").

Reporting Structure:

- Reports to the Head Coach

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TEAM LEADER

The team leader is selected by the Head Coach and U SPORTS and reports directly to the Head Coach. The Coach/Team Leader must seek approval from the U SPORTS Chief Sport Officer for all financial decisions.. He/She is primarily responsible for:

Responsibilities:

- Administrative management of the Team
- Assisting in the execution of Head Coach Training and Competition Programming
- Coordinating all aspects of team operations, in close consultation with U SPORTS, including document collection, payments and team uniforms
- Maintaining constant communication with student-athletes and staff
- Coordinating the Team Kit
- Team operations and administrative duties related to team participation in the camp
- Supporting coaches and ensure the team remains on schedule
- Preparing team building activities in consultation with coaching staff
- Managing and chairing daily meetings with coaches
- Completing and submitting post-camp report to U SPORTS and U SPORTS Men's Hockey Sport Technical Sub-Committee

Required Skills:

- Strong administrative, organizational and communication skills.
- Previous international or national team experience as a coach, manager or athlete in (men's) hockey is considered an asset
- Experience working with a high-performance hockey team (preferred)

Reporting Structure:

- Reports to the Head Coach

EQUIPMENT MANAGER

The Team Equipment Manager is selected by the Head Coach and U SPORTS and reports directly to the Team Leader and/or one of the Assistant Coaches. He/She is primarily responsible for:

Responsibilities:

- For the control, distribution, and maintenance of all the team equipment
- For shipping equipment to and from sites
- Maintaining inventory and controls distribution of all team consumable supplies
- Keeping accurate records of all equipment assigned to players

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- Sharpening skates as required for games and practices
- Cleaning all team laundry
- Organizing equipment on the bench
- Cooperating with the therapist to ensure the dressing rooms are properly organized and the players are instructed on dressing room rules and procedures
- Cooperating with the coaching staff in terms of games and practices procedures in the dressing room, on the ice and on the bench
- Assisting with distribution of team kit
- Liaising with Team Leader on player's numbers for games and practices
- Other duties as assigned and required

Required skills:

- Experience working with a university hockey team or equivalent
- Experience with maintaining, repairing, laundry and inventory control for all team equipment
- Ability to sharpen skates

Reporting Structure:

- Reports to the Team Leader

ATHLETIC THERAPIST

The Team Athletic Therapist is selected by U SPORTS and reports directly to the Head Coach. He/She is primarily responsible for:

Responsibilities:

- Reporting all injuries to Head Coach and Team Leader and keeping accurate written records of all injury and treatments. Upon conclusion of the event, provide these reports to U SPORTS who will in turn forward to each of the student-athletes' institutions
- Administering therapy needs of team
- The active warm ups/cool downs for games and practices
- Supervising all nutrition, rest and recovery initiatives (weigh ins, sleep monitoring, hydration tests, etc)
- Leading all team fitness training sessions, jump arounds, walks and other physical activities for the team
- Controlling and distributing all therapy equipment and consumables and keep an updated inventory
- Working cooperatively with Equipment Manager to ensure the dressing rooms are properly organized
- Cooperating with the coaching staff in terms of game and training procedures, on ice, on the bench and in the dressing room

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- Organizing equipment and supplies and, administering first aid needs during practices and games
- Working with U SPORTS Medical Committee to create a medical emergency action plan – including process for on-ice injuries, location of EMS and hospital, key phone numbers and medical contacts in-venue and on-call
- Other duties may be assigned as deemed necessary

Required Technical skills:

- Current certified member of the Canadian Athletic Therapy Association (CATA) or Sport Physiotherapy Canada (SPC)
- Previous international or national team experience in hockey is considered an asset

Reporting Structure:

- Reports to the Head Coach

We thank all those who apply!!!

Application Deadline: **Friday August 20, 2021**

Application Submission to: Jenna Blackburn at jblackburn@usports.ca

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