



2019 U SPORTS ANNUAL GENERAL MEETING

June 6, 2019
8:00 AM – 12:00 PM EST

Meeting Minutes

THURSDAY, JUNE 6, 2019

Directors in Attendance:

Annette Trimbee (Chair), Manon Simard (Secretary), Beth Ali, Pierre Arsenault and Clint Hamilton

Directors Absent with Regrets:

Pierre Zundel (Treasurer), Michael Goldbloom, Kent MacDonald and Matthew Shearer and

Members in Attendance:

See Schedule "A"

- 1. Key Note Presentation – Building Healthy High-Performance Teams, Dr. Greg Wells**
Lisette Johnson-Stapley (Chief Sport Officer, U SPORTS) opened the 2019 AGM by welcoming all delegates and guests. Health and Performance Psychologist, Dr. Greg Wells, conducted a research presentation on the building of healthy high-performance teams.
- 2. Call to Order**
The meeting was called to order at 9:13 AM EST. Annette Trimbee acted as Chair of the meeting. A quorum of the members of the Board was present, and the meeting was duly constituted for the transaction of business.
- 3. Adoption of the Agenda**
There were no additions to the agenda.

ON MOTION MADE by Peter Baxter (Wilfrid Laurier University), seconded by Joey Sabo (Bishop's University), and unanimously carried **IT WAS RESOLVED THAT** the Agenda for the Annual Meeting held on June 6, 2019 be hereby approved in the form presented.
- 4. Official Welcome/Opening Remarks**
U SPORTS Board Chair, Annette Trimbee paid tribute to the indigenous communities within the Markham, ON region, and acknowledged the use of their land to host the 2019 U SPORTS Annual Meeting and Conference. Dr. Trimbee applauded the continuous efforts being made by the collective membership, to further enhance the Canadian university sport system.



5. Moments of Recognition

Recognition was made to all departing staff members from the U SPORTS membership, Conference Offices, and other supporters of U SPORTS.

6. Approval of Last Minutes (June 2018)

ON MOTION MADE by Carol Hofer (Trinity Western University), seconded by Ken Schildroth (MacEwan University), and unanimously carried **IT WAS RESOLVED THAT** the minutes of the Annual Meeting held on June 6, 2019 are hereby approved.

7. Presentation of Audited Financial Statements

David Goldstein (Chief Operating Officer, U SPORTS) presented the audited financial statements of the Corporation for the fiscal period from April 1, 2018 to March 31, 2019.

A high-level overview of the Corporation's Sources of Revenue, the 2018/19 Statement of Operations, Statement of Financial Position, the 2018/19 Budget vs. Actuals, the 2019-20 approved (balanced) budget, and the current reserve position, was provided.

The cumulative deficit of \$208,598 (and this year's deficit of \$95,558) was lower than projected, earlier in the current fiscal. Although this is still not a reflection of where U SPORTS would like to be financially, it is positive to see that the office's mitigation strategies resulting in small reductions in the current deficit.

With respect to long-term planning, as it relates to the organization's budgeting, the Finance Committee and Board ultimately took the position that the risk of reducing expenses to create some surplus in the coming year, would risk comprising the objectives of the organization, at the outset of an ambitious strategic plan. The result was a more conservative budget (with some, but fewer, soft dollars on the revenue side), while still allowing the organization the chance to achieve stated objectives.

Looking ahead, the goal of the National Office will be to reduce the current deficit, with improved revenue generation in the second and third years of the 2019-24 Strategic Plan.

Members of the Finance Committee (Pierre Zundel (outgoing Chair), Jennifer Brenning, Pierre Arsenault, Katie Spriggs and Nancy Walker) were commended for their many contributions to the committee, over the course of the 2018-19 fiscal.

8. Appointment of Public Accountant

ON MOTION MADE by Gord Hopper (University of British Columbia), seconded by Jennifer Myers (York University), and unanimously carried **IT WAS RESOLVED THAT** KPMG be retained as the public accountant of the Corporation for the ensuing year.

9. The Napkin Exercise - Alberto Ruiz Luca de Tena, founder of Angles in Sport

Alberto Ruiz Luca conducted an exercise with the membership, focused on enhancing strategic planning and the successful execution of personal goals.

Graham Brown (President and Chief Executive Officer, U SPORTS) also noted that Alberto would be working with the National Office staff to operationalize departmental priorities, within the 2019-24 U SPORTS Strategic Plan.

10. Confirmation of Directors

ON MOTION MADE by John Richard (University of New Brunswick), seconded by Mike Havey (University of Windsor), and unanimously carried **IT WAS RESOLVED THAT** the directors of the Corporation are hereby confirmed as follows:

Annette Trimbee
Clint Hamilton
Benoit-Antoine Bacon
Christine Stapleton
Michael Goldbloom
Manon Simard
Alaa Abd-El-Eziz
Pierre Arsenault

11. By-Law Amendments

ON MOTION MADE by Deborah Bright-Brundle (Trent University), seconded by Roly Webster (University of Waterloo), and unanimously carried **IT WAS RESOLVED THAT** the articles and by-laws of the Corporation be amended to reflect the addition of a Vice-Chair as an Officer of U SPORTS, by adding a subsection (b) to by-law 3.3.1.1, and by adding a new by-law 3.3.3.2, as follows:

3.3.1.1 The Officers of U SPORTS shall be:

- a) Chair
- b) Vice-Chair
- c) Treasurer
- d) Secretary
- e) President and Chief Executive Officer (hereinafter referred to as Chief Executive Officer)

3.3.3.2 Vice-Chair

- a) The Vice-Chair shall provide ongoing support to the Chair.

- b) The Vice-Chair shall be available to act as a primary liaison between the Members and the Chief Executive Officer.
- c) The Vice-Chair shall be a member of the Human Resources Committee.
- d) The Vice-Chair shall perform all other duties as may from time to time be delegated by the Board of Directors.

12. Update from the Ad Hoc Medical Committee

Dr. Taryn Taylor discussed the recently instated U SPORTS Medical Committee, its current makeup, committee terms (i.e., three-year terms, with staggered start and end dates), meeting timelines (i.e., one in-person meeting, and six to eight conference calls, annually) and the overall roles and objectives of the committee. Dr. Taylor thanked Graham Brown for his support of the Medical Committee being developed.

Dr. Taylor encouraged the Conferences to remain engaged with this committee. She also noted the goal to have one representative from each Conference serve on the Medical Committee, to ensure effective consultation and engagement with the collective membership.

Projects undertaken by the Committee over the last two years:

- Comprehensive and Updated Medical Guidelines for National Championships;
- Concussion Statement and Educational Model (awareness, prevention, detection, management, and surveillance);
- Mental Health Best Practices;
- FISU Games – documents and policies for the Medical Committee at the games;
- Application to disperse research studies / surveys (for research and review); and
- Injury Surveillance System (prevention strategies reliant on high-quality epidemiological data re. the incidence and severity of sports injuries).

Future Projects

- U SPORTS Medical Handbook;
- Standardized PPE document;
- Position statements on various health and safety topics; and
- Sport Medicine Symposium (to be held in association with a National event).

For additional information and resources concerning the Medical Committee, the membership was encouraged to visit the committee section of the U SPORTS website, or to connect with Dr. Taylor directly, via email.



13. Presentation of Committee Reports

Committee Reports from the 2018-19 season were presented by the Chairs of the Sport; Athletic Financial Awards; Eligibility; and Equity Committees. Each committee Chair provided a high-level overview on the year's successes, challenges, and strategic priorities for the coming 2019-20 season.

14. Other Business

Recognition / Basecamp

Colleagues from Sport Canada were recognized for their many contributions over the last year, in supporting the continued growth of Canadian university sport. The consistent support provided by Pierre Thibault, was particularly highlighted. The importance of effective communication, transparency, and alignment across the Conference Offices, the collective membership, and U SPORTS was reiterated. The project management tool "Basecamp" was highlighted as a mechanism for enhancing group communication, and task management.

Awards and Recognition Portfolio

The U SPORTS Awards and Recognition portfolio was discussed, outlining program advancements and opportunities for improvement in the year ahead. In addition, hard copies of the program guidebook were distributed to the membership. Staff and membership colleagues contributing to the elevation of the program were thanked by the U SPORTS senior team.

Broadcast Strategy Update Presentation

A historical overview of the partnership with Sportsnet and TVA Sports was provided. It was confirmed that the partnership with Sportsnet and U SPORTS had ended, and would not be renewed. U SPORTS thanked Sportsnet for their loyalty and support to Canadian university sport, over the years.

A national university sport broadcast model was presented to the membership, as an opportunity for the future U SPORTS television strategy. The concept would incorporate a united approach to competition broadcasting. Key events across the four Conferences, and their respective sports would be presented. The membership was asked to confirm their level of support for such a strategy, before further work would be done by the U SPORTS Commercial team.

15. Adjournment of Meeting

ON MOTION MADE by Jean-Pierre Chancy (Université de Montréal), seconded by Wally Gabler (University of Guelph), and unanimously carried **IT WAS RESOLVED THAT** the annual meeting held on June 6, 2019, be hereby adjourned.

The meeting was adjourned at 11:50 AM EST.



SCHEDULE "A" –
LIST OF ATTENDEES

First Name / Prénom	Last Name / Nom de Famille	School / École	Signature
Kevin	Dickie	Acadia University	
Dave	Trudelle	Algoma University	
Joey	Sabo	Bishop's University	
Russ	Paddock	Brandon University	
Emily	Allan	Brock University	
John	Ryan	Cape Breton University	
Jennifer	Brenning	Carleton University	
D'Arcy	Ryan	Concordia University	
Tim	Maloney	Dalhousie University	
Tom	Warden	Lakehead University	
Pete	Hellstrom	Laurentian University	
Ken	Schildroth	MacEwan University	
Marc	Gélinas	McGill University	
Mark	Alfano	McMaster University	
Dr. Karen	Murphy	Memorial University of Newfoundland	
Pierre	Arsenault	Mount Allison University	
Karla	Karch	Mount Royal University	
Vito	Castiglione	Nipissing University	
Leslie	Dal Chin Cia	Queen's University	
Guy	Dube	Royal Military College of Canada	
Jeff	Giles	Ryerson University	Brian Finnis
Scott	Gray	Saint Mary's University	
Leo	MacPherson	St. Francis Xavier University	

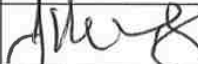


First Name / Prénom	Last Name / Nom de Famille	School / École	Signature
Micheal	Eagles	St. Thomas University	
Curtis	Atkinson	Thompson Rivers University	
Deborah	Bright-Brundle	Trent University	
Carol Jeff	Hofer Gamacho	Trinity Western University	
Martine	LeBlanc	Université de Moncton	
Chancy	Jean-Pierre	Université de Montréal	
Jean-Pierre	Boucher	Université de Sherbrooke	
Isabelle	La Vergne	Université du Québec à Trois-Rivières	
Daniel	Méthot	Université du Québec à Montréal	
Julie	Dionne	Université Laval	
Katie	Spriggs	University of Alberta	
Gordon	Hopper	University of British Columbia	
Tom	Huisman	University of British Columbia Okanagan	
Jason	Kerswill	University of Calgary	
Scott WATSON	McRoberts GABLER	University of Guelph	
Ken	McInnes	University of Lethbridge	
Gene	Muller	University of Manitoba	
John	Richard	University of New Brunswick	
Loralyn	Murdoch	University of Northern British Columbia	
Scott	Barker	Ontario Tech University	
Susan	Hylland	University of Ottawa	
Chris	Huggan	University of Prince Edward Island	
Jill	Fulton	University of Regina	

← Non-voting

Brenda Laliberte

JEAN-PIERRE HAMEL

First Name / Prénom	Last Name / Nom de Famille	School / École	Signature
Adrienne	Healey	University of Saskatchewan	
Steve	Tuckwood	University of the Fraser Valley	
Beth	Ali	University of Toronto	
James	Keogh	University of Victoria	
Roly	Webster	University of Waterloo	
Mike	Havey	University of Windsor	
Christine	Stapleton	Western University	
Mike	Havey	University of Windsor	
Dave	Crook	University of Winnipeg	
Peter	Baxter	Wilfrid Laurier University	
Jennifer	Myers	York University	

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