



2020 U SPORTS ANNUAL GENERAL MEETING

June 4, 2020
12:00 PM – 2:00 PM EST

Meeting Minutes

THURSDAY, JUNE 4, 2020

Directors in Attendance:

Annette Trimbee (Chair), Pierre Arsenault (Vice Chair), Daniel McMahon (Treasurer), Manon Simard (Secretary), Clint Hamilton, Benoit-Antoine Bacon, Christine Stapleton and John Olfert

Directors Absent with Regrets:

Alaa Abd-El-Aziz

Members in Attendance:

See Schedule "A"

1. Call to Order

The meeting was called to order at 12:05 PM EST. Annette Trimbee acted as Chair of the meeting. A quorum of the members of the Board was present, and the meeting was duly constituted for the transaction of business.

2. Additions to the Agenda

Discussion re. 2020 fall National Championships was added to other business.

3. Adoption of the Agenda

ON MOTION MADE by Mike Havey (University of Windsor), seconded by Ken Schildroth (MacEwan University), and unanimously carried **IT WAS RESOLVED THAT** the Agenda for the Annual Meeting held on June 4, 2020 be hereby approved in the form presented.

4. Official Welcome / Opening Remarks

Lisette Johnson-Stapley (Chief Sport Officer, U SPORTS) opened the 2020 AGM by welcoming all delegates and guests, highlighting the achievements throughout the 2019-20 season, and acknowledging the collective efforts and unanimous support from across the membership, over the course of COVID-19 pandemic.

Dr. Annette Trimbee spoke to the important role that university sport can play in combatting systemic racism. During challenging times, there is a heightened need for leaders to convey messages of hope to their team members.

Interim President and CEO of U SPORTS, Dick White, addressed the membership and expressed the great admiration he has for the athletic administrators that make up the U SPORTS membership. Dick is a strong advocate for "seeing, hearing and understanding",



and encouraged the membership to reach out and communicate how U SPORTS can further support respective programs and student-athletes, as we look to elevate the Canadian university sport system.

5. Moments of Recognition

Recognition was made to all departing staff members from the U SPORTS membership, Conference Offices, and other supporters of U SPORTS.

6. Approval of Previous Minutes (June 2019)

ON MOTION MADE by James Keogh (University of Victoria), seconded by Peter Baxter (Wilfrid Laurier University), and unanimously carried **IT WAS RESOLVED THAT** the minutes of the Annual Meeting held on June 6, 2019 are hereby approved.

7. Presentation of Audited Financial Statements (2019-20)

Daniel McMahon (Treasurer, U SPORTS Board) presented the audited financial statements of the Corporation for the fiscal period from April 1, 2019 to March 31, 2020.

A high-level overview of the Corporation's 2019/20 Statement of Operations, 2019/20 Statement of Financial Position, the 2019/20 Statement of Changes in Net Assets, and 2019/20 Statement of Cash Flows was provided.

Highlights of the discussion:

- KPMG reported a "clean" audit for the 2019-20 fiscal.
- Increased Cash assets, reduced Accounts Receivable, less pre-paid expenses.
- Line of Credit not being activated, and Account Payable has been reduced.
- Have been able to improve cashflow situation from previous fiscal year (slight surplus). However, still in a fragile financial position moving forward.
- Completed the year with a slight surplus of \$3,504, relative to last year's overall deficit (\$95,558).
- All International activities have been removed.
- Notes to the Financial Statements were identical to the previous fiscal, with the addition of note 9 (Impact of COVID-19). At the time of approval of these financial statements, the organization had undertaken the following activities in relation to the pandemic: the office was closed, and staff have been participating in virtual meetings and working from home. Financial statements are required to be adjusted for events occurring between the date of the financial statements and the date of the auditors' report which provide additional evidence relating to conditions that existed at yearend. Management has assessed the financial impacts and there are no additional adjustments required to the financial statements at this time.
- KPMG stressed the need for the segregation of financial duties within the National Office (i.e., additional resources within the finance department).

The revised 2020-21 U SPORTS budget (recently Board approved) takes into account the likelihood of a cancelled championship season. In addition, the budget will be re-evaluated in September 2020, to quantify the additional impacts associated with COVID-19.

In the short-term, various cost mitigation strategies are being taking into account, such as:

- Applying for additional Sport Canada funding opportunities;
- Leading the office staff through strategies for keeping costs controlled over the next four to six months.

Members of the Finance Committee Daniel McMahon (Committee Chair), Jennifer Brenning, Pierre Arsenault, Katie Spriggs and Nancy Walker, the National Office staff, and Kirsten Giles (KPMG) were commended for their many contributions to the committee, over the course of the 2019-20 fiscal year.

8. Appointment of Public Accountant

ON MOTION MADE by Jennifer Myers (York University), seconded by Susan Hylland (University of Ottawa), and unanimously carried **IT WAS RESOLVED THAT** KPMG be retained as the public accountant of the Corporation for the ensuing year.

9. Confirmation of Directors

ON MOTION MADE by Adrienne Healey (University of Saskatchewan), seconded by Loralyn Murdoch (University of Northern British Columbia), and unanimously carried **IT WAS RESOLVED THAT** the directors of the Corporation are hereby confirmed as follows:

Annette Trimbee
Pierre Arsenault
Daniel McMahon
Manon Simard
Clint Hamilton
Benoit-Antoine Bacon
Christine Stapleton
Peter Ricketts
John Olfert

10. Presentation of Committee Reports

Committee Reports from the 2019-20 season were presented by representatives of the Athletic Financial Awards; Eligibility; Equity, International, Medical, and Sport Committees. Each representative provided a high-level overview on the year's successes, challenges, and strategic priorities for the coming 2020-21 season. All reports have been uploaded to the U SPORTS webpage (usports.ca) within the "HQ" section, and specifically the "2020 Annual Meeting" tab.



U SPORTS Board Chair, Dr. Trimbee thanked all committee members, and U SPORTS support staff for their many contributions to U SPORTS Governance, throughout the 2019-20 season.

11. Other Business

Contingency Planning for Fall 2020 National Championships

- U SPORTS has been working closely with the conferences, medical experts, and various committees (i.e., Board, National Championship Contingency Planning, Crisis Management Team, MAC, Sport, AFA, and Eligibility) to determine the best course of action for Fall 2020 U SPORTS National Championships. U SPORTS has also been monitoring institutional decisions being made re. the 2020-21 academic year (i.e., on-campus programming, remote learning, and / or hybrid models).
- The timing of a decision will take place within the next two weeks. Decision-making surrounding Winter 2021 championships will be reviewed in the upcoming fall term.
- Outstanding AFA and Eligibility items will be reviewed by the Board in the coming weeks.
- Overall, there has been tremendous levels of support and alignment across the conferences, the members, and the National Office, throughout this process. The health and safety of the student-athletes remains a top priority to U SPORTS. Whatever the outcome for first-term sports, U SPORTS vowed to continue to support the membership in providing value propositions for the collective student-athlete body.

Dr. Taryn Taylor (Chair, U SPORTS' Sport Medicine and Research Sciences Committee) provided her medical perspective on return to sport. Key takeaways from Dr. Taylor's discussion included:

- Shifting the focus to "return to training", as opposed to "return to sport / competition".
- Projecting an additional four to five months (minimum) before contact sport can realistically be considered for return to competition.
- The highest priority must remain the safety and well-being of student-athletes.
- Dr. Taylor would be happy to conduct a best practices workshop with the membership and their respective teams, in the coming months.

Peter Baxter (Wilfrid Laurier) welcomed back Dick White to U SPORTS, and echoed previous comments, regarding Dick's leadership characteristics. An acknowledgement was also provided for Graham Brown (outgoing President and CEO), and the contributions he had made in his tenure with U SPORTS.

12. Adjournment of Meeting

ON MOTION MADE by Karla Karch (Mount Royal University), seconded by Peter Hellstrum (Laurentian University), and unanimously carried **IT WAS RESOLVED THAT** the annual meeting held on June 4, 2020, be hereby adjourned.



SCHEDULE "A" –
LIST OF ATTENDEES

First Name / Prénom	Last Name / Nom de Famille	School / École
Kevin	Dickie	Acadia University
Dave	Trudelle	Algoma University
Matt	McBrine	Bishop's University
Russ	Paddock	Brandon University
Emily	Allan	Brock University
John	Ryan	Cape Breton University
Jennifer	Brenning	Carleton University
D'Arcy	Ryan	Concordia University
Tim	Maloney	Dalhousie University
Tom	Warden	Lakehead University
Peter	Hellstrom	Laurentian University
Ken	Schildroth	MacEwan University
Geoffrey	Phillips	McGill University
Mark	Alfano	McMaster University
Dr. Karen	Murphy	Memorial University of Newfoundland
Pierre	Arsenault	Mount Allison University
Karla	Karch	Mount Royal University
Vito	Castiglione	Nipissing University
Leslie	Dal Chin	Queen's University
Darren	Cates	Royal Military College of Canada



Louise	Cowin	Ryerson University
Scott	Gray	Saint Mary's University
Leo	MacPherson	St. Francis Xavier University
Micheal	Eagles	St. Thomas University *
Curtis	Atkinson	Thompson Rivers University
Deborah	Bright-Brundle	Trent University
Jeff	Gamache	Trinity Western University
Martine	LeBlanc	Université de Moncton
Manon	Simard	Université de Montréal
Jean-Pierre	Boucher	Université de Sherbrooke
Isabelle	La Vergne	Université du Québec à Trois-Rivières
Daniel	Méthot	Université du Québec à Montréal
Julie	Dionne	Université Laval
Katie	Spriggs	University of Alberta
Gordon	Hopper	University of British Columbia
Tom	Huisman	University of British Columbia Okanagan
Jason	Kerswill	University of Calgary
Scott	McRoberts	University of Guelph
Neil	Langevin	University of Lethbridge
Gene	Muller	University of Manitoba
John	Richard	University of New Brunswick
Loralyn	Murdoch	University of Northern British Columbia
Scott	Barker	Ontario Tech University
Susan	Hylland	University of Ottawa



Chris	Huggan	University of Prince Edward Island
Lisa	Robertson	University of Regina
Adrienne	Healey	University of Saskatchewan
Steve	Tuckwood	University of the Fraser Valley
Beth	Ali	University of Toronto
James	Keogh	University of Victoria
Roly	Webster	University of Waterloo
Mike	Havey	University of Windsor
Christine	Stapleton	Western University
Mike	Havey	University of Windsor
Dave	Crook	University of Winnipeg
Peter	Baxter	Wilfrid Laurier University
Jennifer	Myers	York University

Let “ * ” represent an institution that acted only as observer.

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