

2023



CANADA LIFE

VANIER CUP

INFORMATION BULLETIN #2





SECTION 1: GENERAL INFORMATION

1. ORGANIZING COMMITTEE

Address: 284 Earl Street, Kingston, Ontario, K7L 3N6
Fax: (613) 533-6478
Phone: (613) 533-6000
E-mail: homeevent@queensu.ca
Web Site: www.gogaelsgo.com

| POSITION | NAME | E-MAIL |
|---|------------------|--|
| Executive Director, Athletics & Recreation | Linda Melnick | athletic.director@queensu.ca |
| Director – Service Strategy | Matt Holmberg | holmberg@queensu.ca |
| Facilities | Duane Parliament | manager.facilities@queensu.ca |
| Marketing & Promotion | Chris Lund | christopher.lund@queensu.ca |
| Sponsorship | Maddy Palmer | maddy.palmer@queensu.ca |
| Communications & Media Relations | Ben Fisher | benjamin.fisher@queensu.ca |
| Social Media & Digital | Kevin Baxter | kevin.baxter@queensu.ca |
| Ticketing | Kelly Smith | smithkl@queensu.ca |
| Accreditation/Event Operations | Marcel Dupuis | marcel.dupuis@queensu.ca |
| Awards & Ceremonies | Marcel Dupuis | marcel.dupuis@queensu.ca |
| Team Services | Matteke McAuslan | Matteke.mcauslan@queensu.ca |
| Medical | Ryan Bennett | ryan.bennett@queensu.ca |





2. SCHEDULE OF EVENTS

**All times are local (EST)*

*** The Lang Pavilion is located at Richardson Stadium*

Day/Time

Wednesday, November 22, 2023

| | | |
|-----|---|-----------------------------------|
| TBD | Teams Arrive Optional visit to Stadium | Host Hotels Richardson Stadium |
|-----|---|-----------------------------------|

Thursday, November 23, 2023

| | | |
|---------|-----------------------|---------------------|
| 8:00am | Media availability | Lang Pavilion |
| 9:00am | Media conference | Lang Pavilion |
| 10:00am | CUFCA Coaches Meeting | Market Square Hotel |
| 6:00pm | All-Canadians Banquet | Market Square Hotel |

Friday, November 24, 2023

| | | |
|---------|----------------------------|------------------------|
| 9:00am | TV Production Meeting | Market Square Hotel |
| 10:00am | Officials Meeting | Market Square Hotel |
| 5:00pm | Vanier Cup Fan Fest | Springer Market Square |
| 5:30pm | Ontario Women's Football | Richardson Stadium |
| 6:00pm | U SPORTS Technical Meeting | Market Square Hotel |

Saturday, November 25, 2023

| | | |
|--------|-----------------------|---------------------|
| 9:00am | Vanier Cup Procession | Downtown to Stadium |
| 9:30am | Vanier Cup Fan Fest | Richardson Stadium |

3. COMPETITION SCHEDULE

Saturday, November 25, 2023

| | | |
|-----|-----------------------------|--------------------|
| 1pm | 58 th VANIER CUP | Richardson Stadium |
|-----|-----------------------------|--------------------|

4. PRACTICE SCHEDULE

Day

Thursday

| | | |
|------------------|------------------|--------------------|
| 11:00am – 1:00pm | Team practice #1 | Richardson Stadium |
| 1:30-3:30pm | Team practice #2 | Richardson Stadium |

Friday

| | | |
|------------------|------------------|--------------------|
| 11:00am – 1:00pm | Team practice #1 | Richardson Stadium |
| 1:30-3:30pm | Team practice #2 | Richardson Stadium |





The winner of the Uteck Bowl will have first choice of practice times.

SECTION 2

PARTICIPATING TEAMS

INFORMATION

1. SPECIAL EVENTS

A. ALL CANADIAN AWARDS AND MAJOR AWARDS CEREMONY

| | |
|-----------------------------|--|
| Date: | Thursday Nov 23, 2023 |
| Site: | Kingston Market Square Hotel, 285 King St E, Kingston, ON K7L 3B1 |
| Room: | Limestone City Ballroom |
| Cost: | \$95/person for participating teams (Limited Quantity) |
| Schedule: | Doors Open at 5:00pm; Event 6:00pm-8:00pm |
| Dress Code: | Business Formal |
| Distance from Hotel: | 0.25km from Delta Hotel 0.45km from Holiday Inn Kingston-Waterfront |

Please use the **Team Information Form** to purchase tickets (up to 85 athletes, coaches and VIPs per participating school) no later than **Monday, November 20, 2023 at 5:00 pm. Links to the Team Information Form will be provided closer to the event.**

Free tickets to the banquet are provided to the non-participating All-Canadians and major award nominees (includes winners).

Subject to availability, tickets will be provided to non-participating head coaches in attendance at a cost of \$95.00

Subject to availability, any additional tickets required for other guests will be \$125.00.

Universities with award nominees/winners, non-participating head coaches and additional guests must confirm their attendance by **Monday, November 20, 2023 at 5:00 pm.**





Contact: Marcel Dupuis at marcel.dupuis@queensu.ca

B. OTHER

Team Breakfasts:

Each team will have breakfasts available at their hotel on Thursday, Friday, and Saturday. **Further information to be shared closer to the event.**

Team Dinners:

Team dinner options and information will be shared closer to the event.

Participant Clothing Order:

There will be a U Sports Championship Souvenir item available for purchase. **Please complete your order by using the Team Information Form. A link to the Form will be provided closer to the event.**

Vanier Cup Fan Fest:

Vanier Cup Fan Fest events will take place on Friday, November 24 from 5 – 9 pm at Springer Market Square in downtown Kingston. Participating teams will be asked to send a selection of athletes and personnel to a pep rally that evening.

Fan Fest events will continue on Saturday, November 25 from 10:00 am to 1 pm in and around Richardson Stadium.

In addition, on Friday November 24, starting at 9:30 am, Queen's will host the Canadian Collegiate Women's Flag Football Championship on Miklas McCarney field on West Campus, culminating in the final game at 5:30 pm at Richardson Stadium. Football Ontario will also host an event for young Football fans (ages 6 – 12) on Saturday November 25 from 9:30 – 11:30 am at Miklas McCarney field.

Vanier Cup Procession

On game day at approximately 9 am the two teams will leave their respective hotels downtown via their buses and proceed through Queen's campus to Richardson Stadium with a police escort. More details will be provided closer to the event.





2. MEETINGS

A. PRE-EVENT MEETINGS

Teams that have secured berths in the Mitchell Bowl and the Uteck Bowl, U SPORTS and representatives from the Host Committee will meet virtually on Sunday, November 12th, as part of the Bowl meetings to also discuss information for the Vanier Cup and answer any questions.

Sunday November 12th

10:00am (ET) Uteck Bowl Meeting

11:30pm (ET) Mitchell Bowl Meeting

When teams have secured a spot in the Vanier Cup, another virtual meeting will occur on Sunday, November 19th to further discuss specifics for the 2023 Vanier Cup.

Sunday, November 19th

12 pm (ET) - Vanier Cup Meeting

All **pre-event** meetings to be held on Zoom. Invites to go out from U SPORTS when teams are confirmed.

B. CUFCA COACHES' MEETING

Date: Thursday, Nov 23, 2023

Time: 10:00am – 4:00pm

Location: Market Square Hotel

Room: Old Stones

C. GENERAL TV PRODUCTION MEETING

(Production team, coaches, officials, host, USports)

Date: Friday, Nov 24, 2023

Time: 9:00 am

Location: Market Square Hotel

Room: British American Room





D. OFFICIALS MEETING

Date: Friday, Nov 24, 2023

Time: 10:00am

Location: Market Square Hotel

Room: British American Room

E. TECHNICAL TV PRODUCTION MEETING

Date: Friday, Nov 24, 2023

Time: 11:00 am

Location: Richardson Stadium

Room: Media Tower/Pavilion multi-purpose room

F. CHAMPIONSHIP TECHNICAL MEETING

Date: Friday, Nov 24, 2023

Time: 6:00pm

Location: Market Square Hotel

Room: British American Room

Note: There will be no sports medicine meeting. Instead, a detailed medical information package will be sent to each team upon qualification.

3. MEDIA INFORMATION

A. MEDIA GAME DAY OPERATIONS PLAN

There will be two different media areas at Richardson Stadium for the 2023 Vanier Cup. Roster and depth charts will be available at each location. There will also be a dedicated host staff member at each location to assist with media needs and requests.

Lang Pavilion Multipurpose Room (non-broadcast media room)

This location will feature televisions with the live game feed on and food and beverages for media starting one hour before kickoff (12 pm).

Britton Smith Foundation Media Tower/Press Box (broadcast media room)

Stats will be printed at the end of each quarter and be available at this location. Food and beverages will be available for media starting one hour before kickoff (12 pm).

TV

TV trucks will be setup behind the west side bleachers, with a site map to follow closer to the event. TVA Commentators will be setup in the Britton Smith Foundation Media Tower. CBC commentators will be remote from Toronto. The TVA and CBC point people are TBD.





Live Stats

Vanier Cup stats will be available live on the U SPORTS website usports.ca.

Game Photos

A selection of photos from the game will be uploaded to a designated Dropbox for halftime and post-game. The specific address will be shared with media on game day.

Post-Game Interviews

The Head Coach of the losing team, along with a selection of 2-3 players, will be required on field 20 minutes after the end of the game for interviews. The Head Coach of the winning team, along with a selection of 2-3 players, will be required on field 30 minutes after the end of the game. The location of the interviews will be communicated to each team's SID representative prior to the end of the game.

B. MEDIA CONFERENCE

Media Conference to be held on Thursday, November 23rd at 9:00 am in the Multipurpose Room at the Lang Pavilion at Richardson Stadium. Media guides will be available for the press. **Head coaches and 3 players from each team are required and are asked to arrive for 8:00 am for pre-conference interviews.** Team Hosts will assist the teams with travel and parking details.

Dress code: business casual

Player dress code: team jerseys

Each team to bring one additional helmet and jersey to display.

Please note: Select players and coaches may be requested to do additional remote broadcast interviews for television networks prior to, or following, the media conference.

Contact Ben Fisher, Sports Information Coordinator:

benjamin.fisher@queensu.ca for more information.

C. MEDIA ACCREDITATION

Media accreditation requests related to the Vanier Cup can be submitted through Ben Fisher, Sports Information Coordinator: benjamin.fisher@queensu.ca

Additional Media Credential pick-up information to follow in subsequent Bulletins.





4. CHAMPIONSHIP HOTEL

U SPORTS policy 20.40.3.4.1:

All participating teams and team personnel attending a U SPORTS Championship requiring accommodation must stay at the U SPORTS Championship designated host hotels.

Mitchell Bowl Champions

Host Hotel: Holiday Inn Kingston Waterfront
Address: 2 Princess St, Kingston, ON K7L 1A2
Website: www.hikingstonwaterfront.com
Phone: 1-613-549-8400 x2644
Email: tanner.james@investhotels.com
Contact: Tanner James
Rate: \$179.00/night +tax, based on availability
Room Types: Double Occupancy with Queen beds
Distance from Competition Site: 3.8km
47 rooms have been held for the duration of Nov 22-26, 2023.

Uteck Bowl Champions

Host Hotel: Delta Hotels by Marriott – Kingston Waterfront
Address: 1 Johnson St, Kingston, ON K7L 5H7
Website: marriott.com/ygkdk
Phone: 613-549-8100
Email: ndruce@deltakingston.com
Contact person: Nicole Druce
Rate: \$189.00/night +tax
Room Types: Double Occupancy, Queen Beds
Distance from Competition Site: 3.9km
47 rooms have been held for the duration of Nov 22-26, 2023.

Please reach out to the host hotel directly upon earning a berth to the Championship to reserve accommodations within the U SPORTS reserved block.

5. TRANSPORTATION

A. TRAVEL TO THE CHAMPIONSHIP

Teams are responsible for their own transportation to Kingston and Queen's University. Below are bus and car rental companies in the area. If required, please contact them directly to arrange transportation.





Name of Company: McCoy Bus Service (Coach Transportation)
Address: 566 Cataragui Woods Drive, Kingston, ON K7P 2Y5
Telephone: (613) 507-5566 or (866) 384-0012
Contact: Nicole Neumann

Name of Company: Martin's Bus Service Ltd. (School & Activity Buses)
Address: 106 Advance Avenue, Napanee, ON K7R 3Y5
Telephone: (613) 354-7545 or (800) 831-6872
Contact: Melissa Yoemans

Name of Company: Enterprise (car rental)
Address: 1284 Bath Rd or 2244 Princess St
Telephone: 613-545-4044 or 613-547-0755
Book Online: www.enterprise.ca

B. PARKING

Championship Venue

There is very limited parking at the venue. Full parking options, including shuttle services, **will be confirmed closer to the event.**

Participating team buses are asked to bring their teams along Stadium Lane from the south at the rear of the stadium to GATE 3. Players and coaches should unload everything they need as buses will be asked to park off site throughout the game. At the conclusion of the game the buses may return to pick up the teams at GATE 3. At all times the buses must pull over to the side to keep the fire lane clear and/or leave room for other buses to enter or exit.

Host Hotels

Please confirm bus parking requirements when booking hotel accommodation. There may be bus parking available onsite at the hotel if booked in advance.

6. TEAM REGISTRATION AND ACCREDITATION

There will be **ACCREDITATION/TEAM WELCOME PACKAGES**, available to pick up at the host hotel upon arrival. Each team will be issued 85 accreditation





passes for student-athletes and team staff, based on the information provided in the **Team Information Form. A link to the form will be provided closer to the event.** All tournament participants will be required to wear accreditation passes for access to practice and competition venues, awards ceremony, and hospitality areas.

Specific invites will be sent by U SPORTS to participating team's University Presidents and Athletic Directors. A maximum of five (5) VIP Passes will be provided to participating teams, including the President and Athletic Director. VIP passes must only be used as outlined in U SPORTS regulations. These must be ordered in advance but can be picked up at the Will Call at the venue.

Non-participating team Award Winners will also receive accreditation.

Invites will also be sent by U SPORTS to non-participating University Presidents, Athletic Directors and Head Coaches. A maximum of 3 accreditations are available to non-participating teams VIPs including the above.

Any additional accreditation passes for participating or non-participating teams must be purchased in advance of the championship at a rate of \$20 per accreditation.

Full team lists, and requests for additional accreditation to be provided to Marcel Dupuis at marcel.dupuis@queensu.ca by **Monday, November 20 at 5 pm.**

7. TEAM SERVICES

A. TEAM HOST

Each team will have a Team Host designated to their team to assist with general inquiries.

B. TEAM MEETING ROOMS

Meeting Rooms at the Host Hotels have been reserved for meeting/film use.

C. TEAM CATERING

The following partners are able to provide additional catering services at the venue or hotel for additional meals, at each team's expense. If using, please provide them with ample notice of your needs.





| Name | Style | Website | Contact |
|------------------|--|----------------------------------|--|
| Grocery Checkout | Fresh Market (salads, wraps, burrito bowls, etc.) | Grocery Checkout | casselstine@grocerycheckout.com |
| Osmow's | Modern Mediterranean Cuisine (shawarma, wraps, salads, etc.) | Osmows.com | Call 613-766-4659 |

8. SPONSORSHIP

Title Sponsor: Canada Life

9. TECHNICAL INFORMATION

A. VENUE

| | |
|--------------------------|---|
| Competition Site | Richardson Stadium, Queen's University, Kingston |
| Lighting: | Musco Lighting System |
| Scoreboard: | 2 OES Scoreboards |
| Floor/Field: | Turf Field |
| Seating Capacity: | 10,500 |
| Team Rooms: | Assigned rooms for entirety of stay |
| Videoboard: | 40' x 17' |
| Parking: | Limited at stadium, but surrounding locations will have shuttle services with details TBD |

B. EQUIPMENT

Information to be provided **closer to the event.**

C. LAUNDRY

Towels will be supplied to both teams upon arrival on game day. Laundry service is available for practice apparel upon request. Each team host will connect with the teams upon arrival to confirm team laundry needs and timelines based on





practice schedules.

D. LOCKER ROOMS

Each team will have a dedicated locker room at the venue for the entire duration. A taping area will be located outside of the locker room area, in an open space. Ice will be available on site.

10. MEDICAL SERVICES

Team Trainers/Physicians will be connected with Queen's Medical staff once they have qualified for the Championship game.

Athletic Therapy staff will be available over the course of the week and will include:
Athletic Therapist on-site during all training and game times
Sports Medicine Doctor on-site or on-call during all training and game times
Sports medicine clinic with training tables and equipment
Washroom facility available for CCES

Please direct any questions regarding athletic therapy and sports medicine to **Ryan Bennett** (ryan.bennett@queensu.ca)

11. HOSPITALITY

A. VIPs

Location: Richardson Stadium
Room: Lang Pavilion (ground floor multi-purpose room)
Opening times: 60 mins prior to kick off
Closing times: 30 after the end of the game
Services: food and beverages available





Section 3 FAN ZONE

1. CITY GUIDE

A. About the City

www.cityofkingston.ca
www.visitkingston.ca

Kingston's vision of being a smart, livable, 21st century city is fast becoming a reality.

History and innovation thrive in our dynamic city located along the beautiful shores of Lake Ontario, an easy drive from Toronto, Ottawa, and Montreal, in the heart of eastern Ontario. With a stable and diversified economy that includes global corporations, innovative startups, and all levels of government, Kingston's high quality-of-life offers access to world-class education and research institutions, advanced healthcare facilities, affordable living, and vibrant entertainment and tourism activities.

Kingston is home to:

- Queen's University, the Royal Military College of Canada, and St. Lawrence College (we have the most PhD graduates per capita and the "smartest" workforce in Canada).
- [Fort Henry](#) and the Kingston Fortifications (part of the [Rideau Canal UNESCO World Heritage site](#)).
- The resting-place of [Sir John A. Macdonald](#), Canada's first Prime Minister.
- Vibrant arts, entertainment, recreation, and leisure [communities](#).
- Festivals! Events! Attractions! See the [Tourism Kingston website](#) to find out more.
- Burgeoning green technologies and alternative energy sectors. We were the first Canadian City to adopt a protocol for sustainable energy procurement.
- The best freshwater sailing harbour in North America (we hosted 1976 Olympic sailing events).
- A healthy and bustling [downtown](#) core offering a variety of independent shops and superb restaurants.
- Beautiful [parks, trails](#), and strolls steeped in [history](#) free for everyone's active enjoyment.

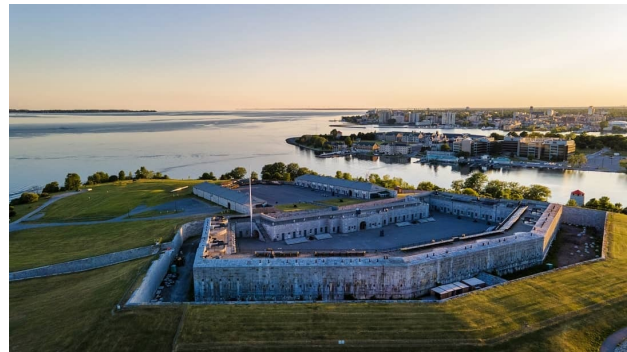




B. Attractions

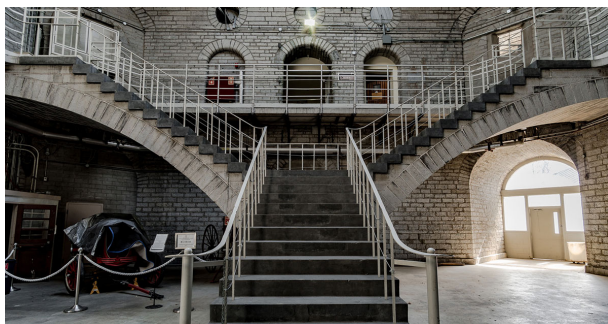
Fort Henry

Ontario's first UNESCO Designated World Heritage Site, Fort Henry is a living historic museum located along the Rideau Canal and Kingston's Fortifications Network. Enter the realm of the 19th century military life as you experience tours, scenic views, heart-pounding musical performances, and precision military demonstrations by the talented Fort Henry Guard.



Kingston Penitentiary

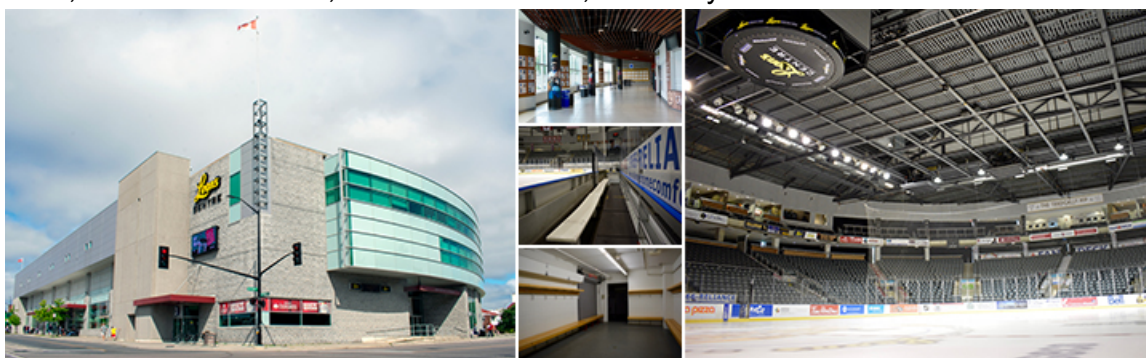




A former maximum security prison, the “Kingston Pen” has housed some of Canada’s worst criminals over its 178 years. Tours of this notorious prison are available through the summer season – notable visitors include Charles Dickens and Ernest Hemingway.

Leon’s Centre

Home to the Kingston Frontenacs of the Ontario Hockey League (OHL), the Leon’s Centre is a 6,700 seat sports and entertainment venue located in downtown Kingston. Past highlights include 2020 Tim Horton’s Brier, Cirque du Soleil, Elton John, The Glorious Sons, Carrie Underwood, and Jerry Seinfeld.



C. Restaurants

Downtown Kingston is home to hundreds of restaurants sure to suit every craving. Check out some of our favourites:

| Name | Location | Notes |
|---------------|-----------------|--|
| Grizzly Grill | 395 Princess St | “The Grizz” features a menu full of appetizers, grilled meats, and seafood, in the heart of downtown Kingston. |
| The Buckle | 226 Princess St | Bringing the soul of Nashville to the North, enjoy live music with flatbreads, burgers and a Buckle Beer. |
| Union Kitchen | 184 Princess St | Featuring gourmet brunch, lunch, and dinner, with seafood, sandwiches and hand-crafted cocktails. |
| Atomica | 71 Brock St | Home to fresh Italian food like |





| | | |
|----------------------------|-----------------|---|
| | | thin crust gourmet pizzas, pastas, and appetizers. |
| Kame Sushi | 156 Division St | Sushi, ramen, bento and more can be enjoyed at this downtown restaurant steps from Queen's campus. |
| Miss Bao | 286 Princess St | Full-service Asian fusion with a focus on sustainable food culture. Owned by a Queen's alumnus! |
| Wooden Heads Gourmet Pizza | 192 Ontario St | The place to go for delicious and unique food including the best wood-fired pizza around. Reservations recommended. |

2. FAMILY & FRIENDS ACCOMMODATIONS

Hotel + Ticket Packages are available at many Downtown Kingston hotels. Choose your option here: <https://www.visitkingston.ca/packages/vanier-cup-packages/>

Or book your hotel separately at one of the following locations:

Uteck Bowl Fans:

Delta Hotels by Marriott – Kingston Waterfront
1 Johnson St, Kingston, ON K7L 5H7
[marriott.com/ygkdk](https://www.marriott.com/ygkdk)

Mitchell Bowl Fans:

Holiday Inn Kingston Waterfront
2 Princess St, Kingston, ON K7L 1A2
www.hikingstonwaterfront.com

Additional Hotels:

Kingston Market Square Hotel
285 King St E, Kingston, ON
<https://www.marriott.com/en-us/hotels/ygkfp-kingston-market-square-hotel/overview/>

Strata Hotel
1187 Princess St, Kingston ON
<https://www.stratahotel.com/>

Holiday Inn Express & Suites – Kingston Central





11 Benson St, Kingston, ON
<https://www.hiexpresskingston.com/>

Quality Inn – Kingston Central
33 Benson St, Kingston, ON
<https://www.qualitykingston.com/>

Comfort Suites – Kingston Central
33 Benson St, Kingston ON
<https://www.comfortsuiteskingston.com/>

3. TICKETING INFORMATION

Tickets are on sale now at www.gogaelsgo.com/tickets

For assistance contact: custserv@queensu.ca or 613-533-2500

Pricing:

| Section | Price |
|-------------------------------|--|
| Gold (Reserved bucket seat) | \$55 +tax |
| Blue (Reserved bench) | \$35 +tax |
| Red (General Admission bench) | \$20 +tax |
| Group Sales (25+) | Contact Kelly Smith and ticketing team at smithkl@queensu.ca |

4. ON-SITE FAN INFORMATION

A. Travel to Kingston

By Plane:

Ottawa's Macdonald-Cartier International Airport (185km)
Toronto's Pearson International Airport (293km), or
Montreal's Pierre Elliott Trudeau International Airport (271km)

By Train: Via Rail Station, 1800 John Counter Blvd, Kingston, Ontario.

B. Directions to Richardson Stadium





Exit Highway 401 at Sir John A. MacDonald Boulevard (Exit 615). Head south for approximately 4.5 km to Johnson Street. Turn right on Johnson Street and take first left turn onto Hargreaves Way leading into the stadium parking lot.

C. Parking

Details on parking will be available closer to the event.

D. Vanier Cup Fan Fest

Vanier Cup Fan Fest events will take place on Friday, November 24 from 5 pm to 9 pm in downtown Kingston and Saturday, November 25 at Richardson Stadium, starting at 10 am.

In addition, on Friday November 24, starting at 9:30 am, Queen's will host the Canadian Collegiate Women's Flag Football Championship on Miklas McCarney field on West Campus, culminating in the final game at 5:30 pm at Richardson Stadium. Football Ontario will also host an event for young Football fans (ages 6 – 12) on Saturday November 25 from 9:30 – 11:30 am at Miklas McCarney field.

E. Merchandise

Vanier Cup merchandise will be available for purchase on site, at the Host Hotels and at www.gogaelsgo.com/tickets

