

Policies and Procedures
60 – Honours

Policy Number:	60.10
Name:	Honours - General
Origin:	Sport Committee
Approved:	June 2000
Approval Process:	CEO
Revision Date(s):	November 2006, August 2017

60.10.1 U SPORTS HONOURS - GENERAL

Outstanding achievements or performances by individuals, teams, individual institutions and/or Regional Associations in interuniversity sports shall be officially recognized by U SPORTS. Public commendations for superior accomplishments/performances acknowledges the efforts of the recipients, may serve to motivate others to aspire to similar success, and tends to reinforce a fundamental premise of universities, e.g. the pursuit of excellence.

60.10.2 Outstanding accomplishments which exemplify the ideals and purposes of interuniversity athletics and amateur sport may also be officially recognized by public commendations by U SPORTS.

Policies and Procedures **60 – Honours**

Policy Number:	60.20
Name:	Standard Championship Awards
Origin:	Sport Committee
Approved:	June 1998
Approval Process:	CEO
Revision Date(s):	June 2003, April 2004, June 2005, June 2007, June 2015,
August 2017	

60.20.1 GENERAL

The following Championship Awards shall be standard for all U SPORTS sports and be presented on an annual basis at each U SPORTS National Championships:

- 60.20.1.1 Trophy to the winning team (to display for one year).
- 60.20.1.2 U SPORTS pennant to winning team (to keep).
- 60.20.1.3 U SPORTS designed medals to the members of the winning, second place, and in most cases, third place teams, or to those members placing first, second, or third in individual sports.
- 60.20.1.4 All-Canadians
- 60.20.1.5 Player/Athlete of the Year
- 60.20.1.6 Rookie of the Year
- 60.20.1.7 Coach of the Year
- 60.20.1.8 R.W. Pugh Fairplay Award
- 60.20.1.9 Student-Athlete Community Award

60.20.2 PRINCIPLES

- 60.20.2.1 To be nominated to receive a U SPORTS award, the nominee or recipient must be free of any “major” disciplinary sanctions or suspensions from their university, Regional Association or USPORTS, in the academic year in question. Nominees and recipients must also be U SPORTS eligible student-athletes at the time of nomination as well as at the time of the awards presentation. Note: Doping Infractions are addressed under 90.50.2 – “Penalties for Infractions”.
- 60.20.2.2 Tie breaking procedures must be in place when a specific number of recipients is identified within the U SPORTS Honours Policy. The procedure is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee. When a specific number of recipients are identified within the U SPORTS Honours Policy, Sport Conferences may only submit one nomination per award.

60.20.2.3 All-Canadians

60.20.2.3.1 Team Sports

- There can be a 1st team and a 2nd team selected for each sport.
- The number of All-Canadians selected per team must be based on and can not exceed the number of athletes competing on the field of play as outlined in published U SPORTS regulations.
- To win the national award the athlete must have been named to the All-Star team in their Sport Conference, if such a team is named and final voting must adhere to the conferences rank order.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.3.2 Individual Sports

60.20.2.3.2.1. Cross Country:

- The top 7 finalists in the men's and women's event at the National Championship will make up the 1st Team All-Canadians.
- The athletes finishing 8 to 14 in the men's and women's event at the National Championship will make up the 2nd Team All-Canadians.

60.20.2.3.2.2 Swimming and Track & Field:

- The gold medallist in the men's and women's events (including relays) at the National Championship will make up the 1st Team All-Canadians.
- The silver medallist in the men's and women's events (including relays) at the National Championship will make up the 2nd Team All-Canadians.
- Note: Alternates that competed are also listed as All-Canadians.

60.20.2.3.2.3 Wrestling:

- The gold medallist in the men's and women's events at the National Championship will make up the 1st Team All-Canadians.
- The silver medallist in the men's and women's events at the National Championship will make up the 2nd Team All-Canadians.

60.20.2.4 Player of the Year (Team Sports)

- A Player of the Year will be selected in all U SPORTS team sports.
- Player of the Year nominees must be members of the U SPORTS 1st or 2nd All-Canadian Team.

Exception: In sports that select a positional All-Canadian Team, Player of the Year nominees do not have to be on either U SPORTS All-Canadian teams but must have been a member of their conference All-Star team. Note: A Sport Conferences rank order must be respected.

- To win the national award the athlete must have won the player of the year award in their Sport Conference, if such an award exists.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.5 Athlete of the Year (Individual Sports)

60.20.2.5.1 Cross Country, Swimming and Wrestling:

- An Athlete of the Year in both the men's and women's events will be selected annually.
- Criteria for selection is based on an individuals' performance at the National Championship.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.5.2 Track & Field:

- An Athlete of the Year in a "track event" and an Athlete of the Year in a "field event" in both the men's and women's events will be selected annually.
- To win the national award the athlete must have won the athlete of the year award in their Sport Conference, if such an award exists.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.6 Rookie of the Year

60.20.2.6.1 Team Sports

- A Rookie of the Year will be selected in all U SPORTS sports.
- Nominated athletes must be 21 years of age or under as of September 1st in the academic year in question.
- Nominated athletes must not have consumed any eligibility as defined by U SPORTS regulations.
- To win the national award the athlete must have won the rookie of the year award in their Sport Conference, if such an award exists.
- When an All-Rookie Team is selected, the U SPORTS Rookie of the Year must be a member of the U SPORTS All-Rookie Team.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.6.2 Individual Sports

60.20.2.6.2.1 Track & Field and Wrestling:

- A Rookie of the Year will be selected annually.
- Nominated athletes must be 21 years of age or under as of September 1st in the academic year in question.
- Nominated athletes must not have consumed any eligibility as defined by U SPORTS regulations.
- To win the national award the athlete must have won the rookie of the year award in their Sport Conference, if such an award exists.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.6.2.2 Cross Country and Swimming:

- A Rookie of the Year will be selected annually.
- Nominated athletes must be 21 years of age or under as of September 1st in the academic year in question.
- Nominated athletes must not have consumed any eligibility as defined by U SPORTS regulations.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.7 Coach of the Year

60.20.2.7.1 Team Sports

- A Coach of the Year will be selected in all U SPORTS team sports.
- To win the national award the coach must have won the coach of the year award in their Sport Conference, if such an award exists. NOTE: Coaches groups who wish to have nominations come forth from divisions may do so, however, they cannot select a Sport Conference Coach of the Year.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.7.2 Individual Sports

60.20.2.7.2.1 Cross Country, Swimming, Track & Field and Wrestling:

- A Coach of the Year in both the men's and women's events will be selected annually.
- Criteria for selection is based on the athletes/team's performance during the season including the National Championship.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.8 R. W. Pugh Fairplay Award

- The R. W. Pugh Fairplay award will be presented annually at each Championship.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.2.9 Student-Athlete Community Service Award

- An award for outstanding achievement in athletics, academics and community involvement, will be awarded annually in all U SPORTS sports.
- To win the national award the athlete must have won that award in their Sport Conference, if such an award exists.
- The coaches group is requested to recommend to Sport Committee a name to be associated with the award.
- Final selection process is at the discretion of the coaches via the Sport Technical Sub-Committee/Sport Committee.

60.20.3 RECOGNITION

60.20.3.1 U SPORTS shall provide consistent and meaningful recognition of Championship award recipients. Details of the recognition program, and any cost sharing formulas will be communicated to U SPORTS members prior to each championship season.

60.20.3.2 Each Championship Host will determine whether or not they organize some form of banquet/event which celebrates the participating teams and award recipients in attendance. U SPORTS encourages hosts to focus their celebrations primarily on the participating teams.

60.20.3.3 U SPORTS does not fund the award recipients' attendance at the National Championships. It is up to the hosts to determine what if anything they organize with respect to an event to present the Championship Awards. It is up to Directors of Athletics to determine if they choose to send a non-participating award recipient to the event or not.

60.20.4 PROCESS

60.20.4.1 U SPORTS will e-mail the awards selection process timelines to the awards chairperson for each coaches group one month before the first deadline. Details will be circulated to Regional Association offices and awards chairpersons.

60.20.4.2 Member nominations must provide biographical information and a digital photograph, which must be forwarded to each Host of that specific National Championship.

60.20.4.3 Coaches groups must provide the final list of award recipients to U SPORTS within the timelines provided by U SPORTS, and must ensure that the athletes' proper names (names used) are accurate and spelled correctly.

60.20.4.4 U SPORTS will e-mail the final list of award recipients to the Host on the same day that the list is received from the coaches group.

60.20.4.5 U SPORTS will e-mail the following information to each institution on the same day (if possible) that the list is received from the coaches group:

- name of the athlete and the award they have won
- notice that the information is to remain confidential until the time of the announcement
- date of banquet/awards show
- embargo time
- institutions are instructed to contact the Host
- notice that U SPORTS does not cover the cost of non-participating award recipients attending the championship

60.20.4.6 Institutions to confirm the attendance of their non-participating award recipients with the Championship Host.

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60.20.4.7 The U SPORTS Communications department will prepare a release and circulate it to national media the day of the banquet/awards ceremony. A copy of the release will also be posted on the U SPORTS Web site and circulated to membership.

Policies and Procedures 60 – Honours

Policy Number:	60.30
Name:	Optional Championship Awards
Origin:	Sport Committee
Approved:	June 1998
Approval Process:	CEO
Revision Date(s):	June 2003, April 2004, June 2007, June 2010, August 2017

60.30.1 GENERAL

The coaches group, via the Sport Technical Sub-Committee/Sport Committee, may choose to present additional awards at National Championships. Awards proposals must include a rationale for the award, selection process and criteria. All proposals will be forwarded to Sport Committee for final approval. New awards must also demonstrate longevity to presenting the award on an annual basis. The coaches group, Host, or sponsor must donate any gift and/or award for presentation. It should be noted that although a Host may choose to include the purchase of these awards in their bid package, they are not required to provide the awards as part of their hosting responsibilities. These other awards include but are not limited to:

- Tournament MVP
- Tournament All-Stars
- All-Rookie Team
- Coaching Service Awards
- Defensive/Offensive Player of the Year

60.30.2 PRINCIPLES

60.30.2.1 To be nominated to receive a U SPORTS award, the nominee or recipient must be free of any “major” disciplinary sanctions or suspensions from their university, Regional Association or U SPORTS, in the academic year in question. In the case of student-athlete awards, the nominee must also be a U SPORTS eligible student-athlete at the time of nomination. Note: Doping Infractions are addressed under 90.50.2 – “Penalties for Infractions”.

60.30.2.2 Tie breaking procedures must be in place when a specific number of recipients is identified within the U SPORTS Honours Policy. The procedure is at the discretion of the coaches group, via the Sport Technical Sub-Committee/Sport Committee.

60.30.2.3 Tournament MVP

- Selection based on the athlete’s performance at the National Championship.
- Must be a member of the Tournament All-Star team, if such a team exists.

60.30.2.4 Tournament All-Stars

- Selection based on the athletes’ performance at the National Championship.

- Total number of All-Stars must be based on and cannot exceed the number of athletes competing on the field of play as outlined in published U SPORTS regulations.

60.30.2.5 All-Rookie Team

- Selection based on season performance.
- Nominated athletes must be 21 years of age or under as of September 1st in the academic year in question.
- Nominated athletes must not have consumed any eligibility as defined by U SPORTS regulations.
- Must have been a Rookie of the Year nominee or a member of the All-Rookie Team in their Sport Conference, if such a team is named and final voting must adhere to the conferences rank order. Note: When an All-Rookie Team is selected, the All-Rookie Team must be selected prior to the selection of the Rookie of the Year. The U SPORTS Rookie of the Year must be a member of the U SPORTS All-Rookie Team.

60.30.2.6 Coaching Service Awards

- Final selection process is at the discretion of the coaches, via the Sport Technical Sub-Committee/Sport Committee.

60.30.2.7 Defensive/Offensive Player of the Year

- Nominees must be U SPORTS All-Canadians.
- To win a national award the athlete must have won the award in their Sport Conference, if such an award exists.
- Final selection process is at the discretion of the coaches, via the Sport Technical Sub-Committee/Sport Committee.

Policies and Procedures **60 – Honours**

Policy Number:	60.40
Name:	Academic All-Canadians and Academic All-Canadian Celebration
Origin:	Board of Directors
Approved:	June 1998
Approval Process:	CEO
Revision Date(s):	June 2001, August 2002, August, 2003, April 2004, June 2005, June 2015, August 2017

60.40.1 ACADEMIC ALL-CANADIANS

60.40.1.1 General

U SPORTS athletes may be honored by being named "Academic All-Canadian" and listed on the "U SPORTS Honor Roll". The U SPORTS Office will release the honor roll to the media and a copy will be circulated to all university Directors of Athletics who are then responsible to circulate the information to their coaches and Sports Information Directors to ensure proper public recognition.

60.40.1.2 Criteria

- 60.40.1.2.1 To be nominated to receive a U SPORTS Academic All-Canadian Award, the nominee or recipient must be a U SPORTS eligible student-athlete at the time of nomination or receipt of award, and be free of any “major” disciplinary sanctions or suspensions from their university, Regional Association or U SPORTS, in the academic year in question.
- 60.40.1.2.2 The athlete must have been enrolled as a student-athlete, as determined by their institution (minimum 18 credit hours as per U SPORTS regulations).
- 60.40.1.2.3 The athlete must have received a September to August 31 grade point average, which takes into consideration every course the athlete was registered in during that period, equivalent to an A- or 80% or better.
- 60.40.1.2.4 The athlete must have been a member of the institution's U SPORTS varsity team(s) and have used a year of eligibility for that sport.
- 60.40.1.2.5 There is no limit to the number of athletes that can be nominated by one institution.
- 60.40.1.2.6 The Registrar or designate must sign the Nomination Summary Form.
- 60.40.1.2.7 For athletes enrolled in programs where there is a pass/fail marking scheme an academic letter of reference is required from the Dean or designate attesting to the athlete's academic credibility.

60.40.1.3 Selection Process

The Nomination Summary Form must be submitted to the U SPORTS Office by the deadline date designated by the U SPORTS Office on a yearly basis (additional information, i.e. photographs may be requested from time to time).

60.40.2 TOP 8 ACADEMIC ALL-CANADIANS

60.40.2.1 Selection Process

60.40.2.1.1 Every institution will be asked to nominate one male and one female Academic All-Canadian to their Regional Association president/office.

60.40.2.1.2 Each Regional Association will choose one male and one female nominee to be submitted to the U SPORTS Office by the deadline date designated on a yearly basis using the appropriate nomination form (60.40.2.2).

60.40.2.1.3 All Top 8 nominees must first have met all criteria outlined in 60.40.1.2

60.40.2.1.4 All eight athletes will be honored in some fashion by U SPORTS.

60.40.2.1.5 For the purpose of Regional Association selections the intent is to honour student-athletes who have succeeded both academically and athletically. Athletic accomplishments must include Regional Associations and / or U SPORTS honours.

60.40.2.2 Nomination Form

U SPORTS TOP EIGHT ACADEMIC ALL-CANADIAN Athlete Information Form			
PERSONAL INFORMATION			
Nominee Name	_____	_____	_____
	(First Name)	(Initial)	(Surname)
Address	_____		
	(Street Address)		
	_____	_____	_____
	(City)	(Province)	(Postal Code)
Telephone Number	_____		
	(Area Code)	(Telephone Number)	
Date of Birth	_____	Place of Birth	_____
	(Day/Month/Year)		
CONTACT INFORMATION			
Name	_____	Relationship (Guardian/Parent/Spouse)	_____
Address	_____		
	_____	_____	_____
	(City)	(Province)	(Postal Code)
Telephone Number	_____	_____	
	(Home Number)	(Work Number)	
ACADEMIC INFORMATION			
University	_____	Address	_____
Athletic Director's Name	_____	Telephone Number	_____
Date Commenced	_____	Expected Date of Completion	_____
Faculty	_____	Program	_____

Name of University	_____		
Name of Conference	_____		
Sport	_____		
Coach's Name	_____	Coach's Phone Number	_____

ACADEMIC PERFORMANCE

Enclose transcript and list other academic honours or awards received by the nominee (i.e. Dean's list, etc.)

COMMUNITY INVOLVEMENT

Describe below any volunteer work or community involvement the nominee had in the last 5 years.

ATHLETIC PERFORMANCE

INSTITUTION LEVEL

DATE	EVENT	INDIVIDUAL/TEAM MEDAL/FINISH STATUS	

SPORT CONFERENCE LEVEL

DATE	EVENT	INDIVIDUAL/TEAM MEDAL/FINISH STATUS	

U SPORTS LEVEL

DATE	EVENT	INDIVIDUAL/TEAM MEDAL/FINISH STATUS	

SPORTS AWARDS

INSTITUTION LEVEL

DATE	EVENT	AWARD	

SPORT CONFERENCE LEVEL

DATE	EVENT	AWARD	

U SPORTS LEVEL

DATE	EVENT	AWARD	

RECORDS HELD

INSTITUTION LEVEL

DATE	EVENT	RECORD SET	

SPORT CONFERENCE LEVEL

DATE	EVENT	RECORD SET	

U SPORTS LEVEL

DATE	EVENT	RECORD SET	

QUOTES

Please include 2 or 3 supportive quotes regarding the nominee from the following individuals:

1. Coach
 2. Director of Athletics
 4. Dean or Academic representative
 3. Others
-
-

To be nominated to receive a U SPORTS Top 8 Academic All-Canadian Award, the nominee must be a U SPORTS eligible student-athlete at the time of nomination or receipt, and be free of any “major” disciplinary sanctions or suspensions from their university, Regional Association or U SPORTS, in the academic year in question.

OTHER

1. Forward via email a head/shoulder photograph (black and white or color).
 2. Biographical Description - hometown, how interest in sport developed, etc.
-
-

The information collected in this form is used and disclosed by U SPORTS in accordance with U SPORTS’ Personal Information Protection Policy. For further information about U SPORTS’ collection, use and disclosure of personal information, see our Personal Information Protection Policy at www.usports.ca

Policies and Procedures **60 – Honours**

Policy Number:	60.50
Name:	The BLG Awards U SPORTS Student-Athlete of the Year
Origin:	Board of Directors
Approved:	
Approval Process:	CEO
Revision Date(s):	November 2003, June 2005, September 2009, June 2015, August 2017

60.50.1 GENERAL

60.50.1.1 This award is to recognize, at the national level, the outstanding athletic accomplishments of athletes. Incentive and financial assistance will be awarded for Canadian university athletes to attend Canadian graduate schools.

60.50.1.2 There will be one male and one female winner. Each winner will receive a scholarship or equivalent financial support to offset expenses other than tuition which relate to attending a Canadian doctorate, master's degree, first professional degree, or graduate level certificate and diploma (as classified by Universities Canada). Each Regional Association winner will receive a commemorative gift as the outstanding athlete for their Regional Association.

60.50.2 THE CANADIAN ATHLETIC FOUNDATION

60.50.2.1 The Canadian Athletic Foundation is a non-profit Foundation established for the express purpose of administering the Awards and protecting the integrity of the selection process. The Board of Trustees has members from cities across the country that are committed to this endeavour and to ensuring that U SPORTS athletes receive the recognition they so richly deserve.

60.50.3 SELECTION PROCESS

60.50.3.1 The first round of selections will be decided by U SPORTS member institutions who forward to their Regional Association the name of their male and female nominees. Member Institutions shall only nominate candidates who are available to attend the BLG Awards for a two-day period in late April/early May.

60.50.3.2 Each Regional Association will then choose its male and female representatives.

60.50.3.3 All nominations shall be submitted on the U SPORTS forms designed for this purpose. Additional information which will enhance the nomination can be included.

60.50.3.4 The U SPORTS Office will compile the list of nominees and forward the list to the Canadian Athletic Foundation.

60.50.3.5 The Board of Trustees of the Canadian Athletic Foundation will consider the nominations and select the winners.

60.50.4 DEADLINES

60.50.4.1 Calls for nominations will be circulated by the U SPORTS Office each year.

60.50.4.2 Institutions must forward their nominations to their Regional Association by a date to be determined annually by the U SPORTS Office.

60.50.4.3 All Regional Association nominations must be received by the U SPORTS Office no later than 5 days following the Regional Association deadline. Nomination forms must be accompanied by two (2) 5x4 black and white head and shoulder photographs. This material should be submitted electronically.

60.50.4.4 A package including nominations, photographs and biographies will be forwarded to the Board of Trustees upon receipt by the U SPORTS Office.

60.50.5 ELIGIBILITY

60.50.5.1 To be eligible to be nominated for the award, nominees must be free of any “major” disciplinary sanctions or suspensions from their university, Regional Association or U SPORTS, in the academic year in question (Note: Doping Infractions are addressed under 90.50.2 – “Penalties for Infractions”) and:

- a) Have participated in a sport recognized by U SPORTS and be in at least their 2nd year of U SPORTS eligibility.
- b) Be in a course of study leading to their first undergraduate degree or graduate program. (minimum second year).
- c) Be the institution’s “Athlete of the Year”. If the athlete(s) did not participate in a sport offered by U SPORTS, the name of the runner up who did participate in a sport offered by U SPORTS would be submitted.
- d) No athlete may win the award twice.
- e) Be available to attend the BLG Awards in person.

60.50.5.2 All nominees must attend the awards ceremonies.

60.50.6 SELECTION CRITERIA

The Board of Trustees will select the male and female “Athlete of the Year” based on athletic accomplishment, outstanding sportsmanship and leadership ability (weighted accordingly in this order). The award is based on athletic achievements in the respective season and not the results of past seasons. Previous years achievement, athletic achievement external to U SPORTS and academic standing may be used as tie breakers.

60.50.7 PROCEDURE FOR OBTAINING THE SCHOLARSHIP

60.50.7.1 The scholarship must be used within 5 (five) years of completion of the first degree or unless due to extenuating circumstances the Board of Trustees approves an extension request.

60.50.7.2 Upon acceptance into post-graduate studies at a Canadian University (the university must be a member of Universities Canada), the University forwards a letter to The Canadian Athletic Foundation, 1000 Canterra Tower, 400 Third Avenue S.W., Calgary, Alberta,

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T2P 4H2 to the attention of Doug Mitchell, confirming the athlete's enrollment in the program. The funds will then be forwarded directly to the recipient.

60.50.7.3 If at any time during the first academic year of post-graduate studies, the Award recipient withdraws from the program, the funds will be returned directly to the Canadian Athletic Foundation.

60.50.7.4 The U SPORTS Office will provide a written letter to the award winners following their selection as the U SPORTS Athlete of the Year. This letter will outline the above process.

Policies and Procedures 60 – Honours

Policy Number:	60.60
Name:	Special Awards
Origin:	Board of Directors
Approved:	
Approval Process:	CEO
Revision Date(s):	June 2003, June 2005, November 2006, June 2015, August 2017

- 60.60.1 GENERAL
These awards need not be presented annually. The U SPORTS Office will circulate a nomination form for all Special Awards to each Member institutions, and nominations must be supported by a minimum of two U SPORTS Members.
- 60.60.2 SPORTS HALL OF FAME
The U SPORTS shall nominate a candidate (when deemed worthy) to Canada's Sports Hall of Fame.
- 60.60.3 FRED SGAMBATI MEDIA AWARD
60.60.3.1 General

Presented to a member of the news media who has made a major contribution to the development and growth of Canadian university sport. Fred Sgambati was a well respected reporter/broadcaster who was a great supporter of university athletics in Canada. A former University of Toronto athlete and university football official, Fred Sgambati was the radio voice of the College Bowl (now the Vanier Cup) for its first thirteen years.
- 60.60.3.2 Selection Process
60.60.3.2.1 The call for nominations shall go out 120 days prior to the Annual Meeting.
60.60.3.2.2 Only one nomination per Regional Association will be accepted.
60.60.3.2.3 Nominations must be submitted in writing on the appropriate nomination form 90 days prior to the Annual Meeting. Selections shall be no later than 2.5 months before the Annual Meeting.
60.60.3.2.4 Nominations must include a detailed description of the nominee's accomplishments and contributions as well as a brief biography.
60.60.3.2.5 Nominations must be supported by a minimum of two (2) U SPORTS Members.
60.60.3.2.6 The selection committee will be composed of members **from the Events, Competitions, and Awards Commercial Sub-Committee (minimum of 3 representatives) as determined by the U SPORTS Office.**
- 60.60.3.3 Presentation

Presentation of this award will be made at the Annual Meeting or at another appropriate time and location as determined by the Selection Committee. The travel and accommodation expenses for the recipient to attend the awards presentation shall be covered by U SPORTS.

60.60.4 AUSTIN MATTHEWS AWARD

60.60.4.1 General

This award shall be presented annually to an individual who has made an outstanding contribution to interuniversity sport as demonstrated by his/her long term commitment and leadership as a coach, director, chairperson and/or executive committee member at the local, provincial and/or national levels of U SPORTS.

60.60.4.2 Selection Process

60.60.4.2.1 The call for nominations shall go out 120 days prior to the Annual Meeting.

60.60.4.2.2 Nominations must be submitted in writing on the appropriate nomination form 90 days prior to the Annual Meeting. Selections shall be no later than 2.5 months before the Annual Meeting.

60.60.4.2.3 Nominations must include a detailed description of the nominee's accomplishments and contributions as well as a brief biography.

60.60.4.2.4 Nominations must be supported by a minimum of two (2) U SPORTS Members.

60.60.4.2.5 Names of previous nominees will remain on file for future selections.

60.60.4.2.6 **The Selection Committee will be the Events, Competitions, and Awards Commercial Sub-Committee (or designates).**

60.60.4.3 Presentation

Presentation of this award will be made at the Annual Meeting or at another appropriate time and location as determined by the Selection Committee. The travel and accommodation expenses for the recipient to attend the awards presentation shall be covered by U SPORTS.

60.60.5 THE L.B. "MIKE" PEARSON AWARD

60.60.5.1 General

This award shall be presented to a distinguished Canadian citizen of outstanding achievements, who having participated in interuniversity athletics has by his/her personal accomplishments exemplified the ideals and purposes of interuniversity athletics and amateur sport.

60.60.5.2 Selection Process

60.60.5.2.1 The call for nominations shall go out 120 days prior to the U SPORTS Annual Meeting.

60.60.5.2.2 Nominations must be submitted in writing on the appropriate nomination form 90 days prior to the Annual Meeting. Selections shall be no later than 2.5 months before the Annual Meeting.

60.60.5.2.3 Nominations must include a detailed description of the nominee's accomplishments and contributions as well as a brief biography.

60.60.5.2.4 Nominations must be supported by a minimum of two (2) U SPORTS Members.

60.60.5.2.5 Names of previous nominees will remain on file for future selections.

60.60.5.2.6 **The Selection Committee will be the Events, Competitions, and Awards Commercial Sub-Committee (or designates).**

60.60.5.3 Presentation

Presentation of this award will be made at a time and location as determined by the Selection Committee.

The travel and accommodation expenses for the recipient to attend the awards presentation shall be covered by U SPORTS.

60.60.6 JEAN-MARIE DE KONINCK U SPORTS COACHING EXCELLENCE AWARD

60.60.6.1 General

This award shall be presented annually to an individual who has made an outstanding contribution to interuniversity sport as demonstrated by his/her long term commitment and leadership as a coach at the local, provincial, national and/or international levels of U SPORTS.

60.60.6.2 Selection Process

60.60.6.2.1 The call for nominations shall go out 120 days prior to the Annual Meeting.

60.60.6.2.2 Nominations must be submitted in writing on the appropriate nomination form 90 days prior to the Annual Meeting. Selections shall be no later than 2.5 months before the Annual Meeting.

60.60.6.2.3 Nominations must include a detailed description of the nominee's accomplishments and contributions as well as a brief biography.

60.60.6.2.4 Nominations must be supported by a minimum of two (2) U SPORTS Member Institutions.

60.60.6.2.5: Nominations will be reviewed by, and supplementary information will be requested from, the President of the respective Coaches Association.

60.60.6.2.6 Names of previous nominees will remain on file for future selections.

60.60.6.2.7 **The Selection Committee will be the Events, Competitions, and Awards Commercial Sub-Committee (or designates).**

60.60.6.3 Presentation

August 2017

Presentation of this award will be made at the Annual Meeting or at another appropriate time and location as determined by the Selection Committee.

The travel and accommodation expenses for the recipient to attend the awards presentation shall be covered by U SPORTS.

60.60.7

AWARDS PRESENTED BY OTHER ORGANIZATIONS

U SPORTS shall nominate a candidate(s) (when deemed worthy) for awards presented by National Sport Organizations, Multi-Sport Organizations, or other Agencies.

Policies and Procedures
60 – Honours

Policy Number:	60.70
Name:	Trophy Policy
Origin:	Sport Committee
Approved:	
Approval Process:	CEO
Revision Date(s):	November 2006, June 2010, June 2015, August 2017

60.70.1 TITLES
As per Article 10 of the U SPORTS By-laws, title to the trophies shall remain with U SPORTS.

60.70.2 NAMING OF U SPORTS HONOURS
60.70.2.1 U SPORTS is committed to recognizing outstanding accomplishments which exemplify the ideals and purposes of interuniversity athletics and amateur sport.

60.70.2.2 The creation of new U SPORTS honours shall rest with the **Events, Competitions, and Awards Commercial Sub-Committee**. Such awards shall be named after outstanding individuals who exemplify the selection criteria of the award. The person who the honour is named after may be selected as the inaugural recipient of the honour.

60.70.2.3 NAMING OF U SPORTS HONOURS
Members and/or committees may submit at any time to the **Events, Competitions, and Awards Commercial Sub-Committee** selection criteria for the establishment of new awards. Proposals for the creation of an honour, which is not sport specific in nature, shall include (i) the purpose of the award, (ii) the selection criteria, and (iii) selection process. The proposals shall be reviewed and approved by the **Events, Competitions, and Awards Commercial Sub-Committee**. Submissions may also include a recommendation for naming of the award after a distinguished individual. The Board shall at its discretion accept the proposed name, without activating policy 60.70.2.4, or choose to call for submissions for naming of the award.

60.70.2.4 Once an award is approved, the **Events, Competitions, and Awards Commercial Sub-Committee** shall either accept a proposed name for the award or circulate the award purpose, selection criteria and process to the membership along with a request for inaugural recipient(s) after whom the award shall be named. Should the founder of the award have submitted a proposed name, this information along with the above information shall be circulated to the members. The **Events, Competitions, and Awards Commercial Sub-Committee** shall hold the final decision on the naming of the award.

60.70.2.5 Renaming of current awards
Awards currently in existence can be renamed by the **Events, Competitions, and Awards Commercial Sub-Committee** using the process outlined in 60.70.2.4 with the consent of the original award sponsor(s)/donor(s).

60.70.3 ENGRAVING

August 2017

60.70.3.1 Championship Trophies
Engraving of Championship Trophies shall be the responsibility of the Championship Winner. In the event that the winning institution does not update the trophy, the following host will ensure the information is added and invoice the institution in question.

60.70.3.2 Individual perpetual trophies
Engraving of individual perpetual trophies will be the responsibility of the host with the exception of those trophies where the recipient is selected on-site less than 24 hours prior to the presentation of the award. Under these circumstances, the recipient's institution will be responsible for updating the information on the trophy.

60.70.3.3 Keeper trophies/awards
Engraving of keeper trophies/awards will be the responsibility of the host with the exception of those trophies where the recipient is selected on-site less than 24 hours prior to the presentation of the award. Under these circumstances the recipient's institution will be responsible for updating the information on the trophy.

60.70.4 PRESENTATION/DISPLAY

60.70.4.1 Championship trophies
Championship trophies are presented to the winning team, whose university is permitted to display the trophy until the first regular season home game of the next season. A special request can be made to the winning team to address special events/functions the Host Organizing Committee may have prior to that date (i.e. ticket sales launch). The final decision is at the discretion of the winning team. All costs associated for this special request are to be covered by the requesting Host Organizing Committee.

Following the first regular season home game the winning team will forward the trophy to the Host Organizing Committee. A special request can be made to the Host Organizing Committee to address special events/functions of the winning team (i.e. homecoming). The final decision is at the discretion of the Host Organizing Committee. All costs associated for this special request are to be covered by the requesting school.

60.70.4.2 Individual perpetual trophies
Individual trophies are presented to the winner, whose university is permitted to display the trophy for a period of approximately one year. Exception: The following individual Men's Football trophies are not released to the winner and are retained by the Championship Host:

- Hec Crighton Trophy
- J. P. Metras Trophy
- President's Trophy
- Peter Gorman Trophy
- Ted Morris Trophy
- Bruce Coulter Trophy
- Frank Tindall Trophy

60.70.5 SAFEKEEPING/DAMAGES

August 2017

Universities in possession of any U SPORTS trophy(ies) are responsible for the safe keeping of the trophy(ies). Repair costs for damages will be invoiced to the institution in question.

60.70.6

TRANSPORTATION/DELIVERY

Universities in possession of U SPORTS trophy(ies) are responsible for the delivery of the trophy(ies) to the Host Organizing Committee of the next championship. These trophies shall be returned/delivered on the date requested by the Organizing Committee.

Policies and Procedures
60 – Honours

Policy Number:	60.80
Name:	Records and Historical Data
Origin:	
Approved:	
Approval Process:	Board of Directors
Revision Date(s):	

60.80.1 U SPORTS maintains and publishes annually on its website a publication listing past award recipients and U SPORTS Champions.