

**U SPORTS  
LETTER OF INTENT RELEASE REQUEST FORM**

===== **This section to be completed by the student** =====

\_\_\_\_\_ is requesting relief from penalties associated with not fulfilling the Letter of Intent signed with  
Name of LOI Signee \_\_\_\_\_  
\_\_\_\_\_ in the sport of \_\_\_\_\_ for the \_\_\_\_\_ academic year.  
Signing Institution \_\_\_\_\_ Sport \_\_\_\_\_ Year on LOI \_\_\_\_\_

**PENALTY:**

In the event I do not attend my LOI Institution for the academic year noted above, I understand that I am automatically disqualified from receiving an Athletic Financial Award from any other U SPORTS member institution for the same academic year.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Student \_\_\_\_\_ Date that this form is signed \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Parent or Legal Guardian Signature if student is under 18 \_\_\_\_\_ Date that this form is signed \_\_\_\_\_

===== **This section to be completed by the institution** =====

The Director of Athletics must mark one of the options below, sign and simultaneously submit a copy of this form to both the student and the U SPORTS Office. This request form must be replied to within 10 clear days from the date the form is received from the student.

\_\_\_\_\_ **Complete Release**

A Complete Release permits the above-named student to attend any U SPORTS member institution without being subject to the LOI Penalty. It releases both the institution and the student from any further LOI obligations. Additionally, the LOI Recruiting Restrictions are no longer in effect, allowing the student to be recruited by other U SPORTS member institutions.

\_\_\_\_\_ **No Release**

Selecting the No Release option keeps the Letter of Intent in tact, thereby subjecting the student to the LOI Penalty. In this situation, the student may appeal to the U SPORTS Eligibility Committee for a release. In that event, the institution will be required to provide documentation supporting its decision to the U SPORTS office.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Director of Athletics (NOT A DESIGNEE) \_\_\_\_\_ Date that this form is signed \_\_\_\_\_

**Please note, when providing a copy of this response to the U SPORTS Office, please use the following coordinates:**  
U SPORTS E-Mail: [thahto@usports.ca](mailto:thahto@usports.ca)